

*College of*

School of Education

**APPLIED HUMAN SCIENCES**

**Summer 2007**

**School of Education**

**Colorado  
State  
University**

Dear Colleague:



Hard to believe summer is just around the corner. Many of you are probably in the process of planning your professional development needs for the summer semester. Do you need to renew your teaching license or Career and Technical credentials? Are you looking to make progress, or start on, an advanced degree? Are you interested in pursuing a teaching license? Highlighted in this bulletin are the courses and workshops offered through the School of Education at Colorado State University for summer 2007.

We are hopeful this summer brings a fruitful harvest of new, exciting faculty members to the School of Education. During the spring semester the SOE ran six faculty searches. The searches included: one faculty in Science Education; two faculty in Business/Marketing/Technology/Special Populations/Educational Policy/Leadership in Literacy; one in Educational Leadership, Renewal and Change; one in Community College Leadership; and one in Organizational Performance and Change. In addition, the SOE and the Provost's Office hope to welcome a new Associate Vice-Provost/Executive Director for the School of Education and P-16 educational initiatives.

We appreciate your continued support of our programs. Contact either one of us about interests you have with regard to undergraduate or graduate students. Have a great summer.

Sincerely,

Dr. Dawn Mallette  
School of Education  
Coordinator for Continuing Education

Dr. Timothy G. Davies  
School of Education  
Interim Director

<b>Table of Contents</b>	<b>Page</b>
Workshops and Conferences for Educators .....	1
Distance Learning Courses .....	4
TAP-CTE Authorization Program Courses.....	5
Career & Technical Education Credentialing Courses.....	6
AET/CCL Courses .....	7
Registration Form for Continuing Education Courses.....	8
On-Campus Education Courses .....	9
Summer Workshops for Youth/Additional Courses.....	12
Application for On-Campus Summer Session 2006.....	13
Registration Information for On-Campus Courses .....	15
How to Register.....	19
On-campus RAMweb Registration Worksheet.....	20

<b>Numbers You May Need</b>
<p><b>SCHOOL OF EDUCATION</b> Continuing Education Office for registration information (970) 491-7517 or toll free 1-866-491-7517</p>
<p><b>FINANCIAL AID</b> For additional information on financial aid, contact Eileen Griego (970) 491-6321.</p>
<p><b>TEXTBOOK AND INSTRUCTIONAL MATERIALS</b> University Bookstore Lory Student Center (970) 491-5461 FAX (970) 491-0973</p>

**School of Education Web site: <http://soe.cahs.colostate.edu>**

**School of Education Continuing Education Web site: <http://soe.cahs.colostate.edu/pages/ce/index.aspx>**

Colorado State University is an equal opportunity/affirmative action institution and complies with all federal and Colorado state laws, regulations, and executive orders regarding affirmative action requirements in all programs. The Office of Equal Opportunity is located in Room 101, Student Services. In order to assist Colorado State University in meeting its affirmative action responsibilities, ethnic minorities, women, and other protected class members are encouraged to apply and to so identify themselves.

# CONTINUING EDUCATION COURSES - SUMMER 2007

## Workshops and Conferences for Educators

### Annenberg/CPB Channel – Summer ED 591V Graduate Level Workshops

The Annenberg/CPB channel provides professional development workshops/courses for teachers. The School of Education will be providing continuing education credit for the following workshops/courses this summer. Tuition for a 2-credit workshop is \$170; 3-credit courses \$255.

#### Science:

- “*Science in Focus: Energy*” – for elementary teachers (2 credits)
- “*Science in Focus: Shedding Light on Science*” – for K-5 science teachers (2 credits)
- “*Reactions in Chemistry*” – for 9-12 science teachers (2 credits)
- “*The Science of Teaching Science*” – for K-8 science teachers (2 credits)
- “*Science in Focus: Force and Motion*” – for K-8 science teachers (2 credits)
- “*Private Universe Project in Science*” – for K-12 science teachers (2 credits)
- “*Learning Science Through Inquiry*” – for K-8 science teachers (2 credits)
- “*Essential Science For Teachers-Life Science*” – for K-6 science teachers (3 credits)
- “*Essential Science for Teachers-Earth and Space Science*” – for K-6 science teachers (3 credits)
- “*Rediscovering Biology*” – for 9-12 Biology Teachers (NS696V) (3 credits)
- “*Essential Science for Teachers-Physical Science*” – for K-6 science teachers (3 credits)

#### Math:

- “*Learning Math: Patterns, Function, and Algebra*” – for K-8 math teachers (3 credits)
- “*Learning Math: Geometry*” – for K-8 math teachers (3 credits)
- “*Private Universe Project in Mathematics*” – for K-12 math teachers (2 credits)
- “*Mathematics: What’s the Big Idea?*” – for K-8 math teachers (2 credits)
- “*Learning Math: Data Analysis, Statistics & Probability*” – for K-8 math teachers (3 credits)
- “*The Missing Link*” – for 5-8 math teachers (2 credits)
- “*Learning Math: Numbers and Operation*” – for K-8 math teachers (3 credits)
- “*Learning Math: Measurement*” – for K-8 math teachers (3 credits)
- “*Teaching Math*” – for Pre-K, 3-5, 6-8, and 9-12 math teachers (2 credits)
- “*Insights Into Algebra 1: Teaching for Learning*” – for high school teachers (2 credits)

#### Educational Theory and Issues:

- “*Looking at Learning...Again, Part 1*” – for K-12 math and science teachers (2 credits)
- “*Assessment in Math and Science: What’s the Point?*” – for K-12 math and science teachers (2 credits)
- “*Principles for Principals*” – for K-12 principals (2 credits)
- “*Looking at Learning...Again, Part 2*” – for K-12 math and science teachers (2 credits)
- “*The Learning Classroom: Theory Into Practice*” – for K-12 teachers (3 credits)
- “*Teaching Reading*” – for K-2 teachers (2 credits)
- “*Teaching Reading*” – for 3-5 teachers (2 credits)

#### Humanities:

- “*Primary Sources-Workshops in American History*” – for high school history teachers (2 credits)
- “*In Search of the Novel*” – for middle and high school English teachers (2 credits)
- “*Conversations in Literature*” – for high school Language Arts teachers (2 credits)
- “*Making Meaning in Literature*” – for 6-8 English teachers (2 credits)
- “*The Arts in Every Classroom*” – for K-5 classroom and art specialist teachers (2 credits)
- “*Teaching Geography*” – for 7-12 social studies teachers (2 credits)
- “*The Economics Classroom*” – for 9-12 social studies and economics teachers (2 credits)
- “*Making Civics Real*” – for high school teachers (2 credits)
- “*Social Studies in Action*” – for K-5 teachers (2 credits)
- “*The Expanding Canon: Teaching Multicultural Literature in High School*” – for high school teachers (2 credits)
- “*Engaging with Literature*” – for K-5 teachers (2 credits)
- “*Artifacts and Fiction*” – for high school American Literature teachers (2 credits)
- “*Write in the Middle*” – for middle school teachers (2 credits)
- “*Developing Writers*” – for high school teachers (2 credits)
- “*The Art of Teaching Art*” – for 6-8 teachers (2 credits)
- “*Teaching Foreign Languages*” – for K-12 foreign language teachers (2 credits)
- “*Connecting with the Arts: Art Integration*” – for arts specialist teachers in grades 6-8 (2 credits)

Check out the Annenberg website for more information and broadcast dates at [www.learner.org/channel](http://www.learner.org/channel). To enroll in continuing education credit contact: Sheila Kramer at 970-491-7517 or toll free at 866-491-7517.

# CONTINUING EDUCATION COURSES - SUMMER 2007

## Courses, Workshops and Conferences for Educators

### VE 696V Group Study (Career Development Institute)

The Career Development Institute will be held June 4-10, 2007. The Institute allows participants to experience the new workplace first-hand by shadowing workers, and conducting audits of various workers and work sites. Completers of the Institute will be able to advise students more effectively, improve teaching through integrated activities, and enhance curriculum development.

**June 4-10, 2007 plus hours arranged**

8:00 am - 5:00 pm (Monday-Friday) 8:00 am – 1:00 pm (Saturday) (see page 11 - on-campus courses)

### VE792B Seminar (Contemplative Practices from Major Spiritual Traditions and Their Application to Counseling and Education)

July 9-27, 2007 (see page 11 – on-campus courses)

M-F, 4:00-7:00 pm

Dr. Nathalie Kees. Contemplative practices from the major spiritual traditions and their application to counseling and education will be covered. Practitioners from these traditions and the field of counseling and education will be used to create an experiential base for students upon which application to the practice of counseling and education will be built.

### The Colorado State University Writing Project

CSUWP is a community of experienced teachers across disciplines, kindergarten through university, who are committed to the teaching of writing. It all begins at the annual Summer Institute.

**June 11-July 6, 2007**

**Colorado State University**

So what's in it for you? Lots of writing, sharing, and learning about the teaching of writing.

Receive six hours of graduate credits and a \$600 stipend. You can find the application at [www.csuwritingproject.org](http://www.csuwritingproject.org).

The CSU Writing Project will offer two additional workshops on improving writing instruction open to any teacher this summer:

**Session 1: June 11-15, 8:30am-12:00pm – “Finding the Writer in the Teacher”**

**Session 2: June 18-22, 8:30am-12:00pm – “Writing in the Content Areas”**

Session 1, “**Finding the Writer in the Teacher,**” is designed to help all teachers, grades K-12, develop as writers and devise ways to transfer their new knowledge into their classrooms so that their students will become better writers as well. Session 2, “**Writing in the Content Areas,**” is designed to help K-12 teachers *outside the content area of English* to integrate writing into their curricula.

The registration fee is \$200 and includes the costs of all books and materials. Participants may also purchase one hour of credit through the CSU School of Education. We can accommodate 28 teachers per session, and registration is on a first-come, first-served basis. ***The postmark deadline for registration is May 4.***

As an affiliate of the National Writing Project, the CSU Writing Project is authorized by the No Child Left Behind Act. Many districts have NCLB monies allocated toward professional development. *We encourage you to contact your administrators to see if they will sponsor your participation in the Open Institute.*

E-mail CSU Writing Project Director Cindy O'Donnell-Allen ([cindyoa@lamar.colostate.edu](mailto:cindyoa@lamar.colostate.edu)) for a registration form.

# CONTINUING EDUCATION COURSES - SUMMER 2007

## Courses, Workshops and Conferences for Educators

### **Agriculture in the Classroom**

#### **Summer Institute 2007**

*Glenwood Springs/Rifle: June 18-22, 2007*

*Fort Collins: June 25-28, 2007*

- Explore the connections between agriculture and the other segments of society including environment, business, and government.
- Tour water systems, different farms, ranches, and production operations.
- Receive resource materials to fulfill social studies, math, science, and geography standards.

Sponsored by the Colorado Foundation for Agriculture (CFA)

For more information, call Bette Blinde (CFA) 970-881-2902

### **Colorado Association for Career and Technical Education Summer Conference**

**July 9-12, 2007**

Marriott Hotel, Fort Collins, Colorado

For more information on the conference contact: coloradoacte@juno.com

### **VE 590V Workshop (Achieving Educational Goals through Contextual Teaching and Learning)**

This hands-on workshop demonstrates how to integrate contextual teaching, project-based learning, workplace competencies, and Colorado standards into existing curriculum. This course fulfills part of the requirements for the Applied Credential. Contact Linda Lyons for information (970) 491-6867, lmlyons@cahs.colostate.edu.

Credits: 1 graduate

Location: TBA

Days/Dates: Call for information

Tuition: \$263

### **VE 590V Workshop (Mentoring and Coaching)**

This workshop will explore the history of mentoring, rewards and challenges of mentoring, principles of conflict resolution, conferencing, active listening, communication, and teacher assessment. It is designed for those individuals who possess teaching experience and may wish to become a teacher-mentor.

Monday, July 30, Tuesday, July 31, and Thursday, August 2

9:00 am-5:00 pm

CSU, Fort Collins

One graduate credit – \$263

Registration deadline – July 9, 2007. Call Linda Lyons at (970) 491-6867 for information.

# CONTINUING EDUCATION COURSES - SUMMER 2007

## Workshops and Conferences for Educators

### Center for Science, Mathematics, and Technology Education



The Center for Science, Mathematics, and Technology Education (CSMATE), at Colorado State University, recognizes that partnerships between public school teachers and university faculty are a growing and mutually rewarding avenue for disseminating state-of-the-art teaching tools and methods to enhance teacher performance and, most importantly, student learning.

Sponsored by the College of Natural Sciences, and created in 1989, CSMATE is dedicated to promoting educational programs designed to encourage partnerships and provide teachers and students with innovative ways to build a solid foundation in science, mathematics and technology instruction and curriculum at all levels, K-16.

At the heart of CSMATE are the teacher enhancement programs that will help shape the future of science, mathematics, and technology education. The following is a tentative list of CSMATE's 2006 programs and workshops.

#### The 2007 Summer Workshops include:

- The **Keys to Science Institutes** are sponsored by Biological Sciences Curriculum Study and held at BSCS in Colorado Springs.
- The **Fire Ecology** for K-12th grade teachers is sponsored by the Colorado Division of Wildlife and the U.S. Forest Service. For more information, contact Shawna Crocker at 303-202-4662 or [scrocker@lamar.colostate.edu](mailto:scrocker@lamar.colostate.edu).
- The **Annenberg/CPB Channel** has available many professional development courses that can either be viewed via Video on Demand, video tapes available at CSMATE, Live Web-Cast, or the Annenberg/CPB Television Channel. CSMATE, in cooperation with the School of Education, offers graduate credit for most courses. See page 1 of this bulletin for a full listing of Annenberg course offerings or visit the Annenberg web site at [www.learner.org/channel](http://www.learner.org/channel).

Visit our web site at <http://www.csmate.colostate.edu> for program updates and current information.

*All CSMATE programs honor teachers as professionals and offer Colorado State University graduate credit, in-depth instruction, and hands-on classroom materials.*

## Distance Learning Courses Available

### ED 320 Educational Psychology (Correspondence)

This course combines basic principles of learning theory and human adolescent development with effective teaching strategies and classroom management skills. Topics covered include the psychological conditions of classroom learning and teaching, understanding needs of exceptional and diverse children in the classroom, and motivation. Two exams; optional essay replaces one exam. Course materials, including study guide, are available at Colorado State University's Bookstore.

Credits: 3 semester

### ED 628 Models of Teaching (Telecourse)

Exploration of pedagogical topics and skill development related to instructional approaches.

Credits: 3 semester

### ED 629 Communications and Classrooms (Telecourse)

Exploration of pedagogical topics and growth experiences related to classroom management and presentation skills.

Credits: 3 semester

Prereq: Written consent of instructor

### ED 635 Educators, Systems and Change (Telecourse)

Process of change in education, focusing on teacher's role as leader and facilitator. Assignments and final exam. Students have six months to complete the course. This course is part of the *Postsecondary Teaching Licensure Program*.

Credits: 3 semester

Prereq: ED 485A or B

**For registration information on correspondence and telecourses – call the Division of Continuing Education at (970) 491-5288.**

# CONTINUING EDUCATION COURSES - SUMMER 2007

## Career and Technical Educator Authorization Program (TAP)

The following courses and workshops reflect the TAP program. VE 471 is the introductory course for incoming teachers. VE 494, Independent Study in Professional Development, VE 472, and VE 473, are open to new and experienced teachers. For more information, check out our web page at [www.colostate.edu/programs/VATLP](http://www.colostate.edu/programs/VATLP).

**Note: Students will receive a separate bill from CSU for a mandatory \$15.00 technology fee intended to support aspects of information technology that impacts all students across college boundaries.**

### VE 471 – Orientation and Assessment of New Teachers

This is the initial class for new vocational teachers. The course provides an introduction to teaching with a focus on lesson planning and delivery. Prereq for all other classes.

Credits: 2 semester  
 Days/Dates: Monday-Friday  
 July 30-August 3  
 Times: 9:00 am – 5:00 pm  
 Location: CSU – Fort Collins  
 Tuition: \$452 + Fees \$275 = \$727  
 Instructor: Linda Lyons  
 Registration Deadline: July 9, 2007  
 Text: "Secondary School Teaching" by Kellough  
 Course Packet Required

### VE 472 – Classroom Management

This course will help teachers develop day-to-day classroom management skills. Topics include: planning for instruction, positive learning environments, performing administrative and clerical tasks, safety and liability, student management techniques, and program management.

Credits: 1 semester  
 Prereq: Admission to TAP and VE 471, or full-time credential.  
 Days/Dates: Monday-Tuesday  
 August 6-7  
 Times: 9:00 am – 5:00 pm  
 Location: CSU – Fort Collins  
 Tuition: \$226  
 Instructor: Linda Lyons  
 Registration Deadline: July 9, 2007  
 Course Packet Required

### VE 473 – Communication Strategies

This course will help teachers develop the necessary communication skills to be an effective teacher. Topics include: methods of communication, facilitating leadership activities, working with other staff members and advisory committees.

Credits: 1 semester  
 Prereq: Admission to TAP and VE 471, or coordinator's approval  
 Days/Dates: Wednesday-Thursday  
 August 8-9  
 Times: 9:00 am – 5:00 pm  
 Location: CSU – Fort Collins  
 Tuition: \$226  
 Instructor: Linda Lyons  
 Registration Deadline: July 9, 2007  
 Course Packet Required

### VE 494 – Independent Study (Personal and Professional Growth)

This study will assist teachers in developing a professional growth plan. Professional and occupational activities are required.

Prereq: Admission to TAP, or coordinator's approval  
 Credits: 1 semester  
 Tuition: \$226  
 Contact: Linda Lyons (970) 491-6867  
 lmlyons@cahs.colostate.edu

### VE 486V – Practicum (1 credit)

Hours arranged Contact: Linda Lyons  
 (970) 491-6867  
 Tuition: \$226

Mon., July 30 to Friday, Aug. 3 VE 471 Orientation (5 days) 9:00 am - 5:00 pm	Mon. & Tue., Aug. 6, 7 VE 472 Class Management 9:00 am - 5:00 pm	Wed. & Thurs., Aug. 8,9 VE 473 Communications 9:00 am - 5:00 pm
---	--	---

# CONTINUING EDUCATION COURSES - SUMMER 2007

## Career and Technical Education Credentialing Courses

The following courses will be offered through Continuing Education Summer 2007. See page 8 for the Continuing Education course registration form.

**Note: In addition to the tuition for the following courses, students will receive a separate bill from CSU for a mandatory \$15.00 technology fee intended to support aspects of information technology that impacts all students across college boundaries.**

### CTE Credentialing Course/Colorado Credentialing Learning System (CCLS)

**VE 300 Principles of Career & Technical Education**

**VE 402 Student Organizations in CTE**

**VE 403 Coordination Techniques of Cooperative Programs**

All three CTE credentialing courses will be offered through the Colorado Credentialing Learning System (CCLS) the summer of 2007. Each course is two credits = \$452 per course. The Colorado Credentialing Learning System (CCLS) provides online credentialing coursework for career and technical education teachers. Information about CCLS and enrollment forms can be found at <http://www.cteonline.colostate.edu/ccls.html>. Summer enrollment for online credentialing courses is accepted at the beginning of the months of May through July with the on-line orientation held May 16, June 6, and June 20 from 4:00 to 5:00 pm. If this is a first time enrollment in CCLS, students are required to participate in an online orientation class. For more information, contact Teresa Yohon, CCLS coordinator, at [yohon@cahs.colostate.edu](mailto:yohon@cahs.colostate.edu) or [ccls@colostate.edu](mailto:ccls@colostate.edu).

**For Professional Development** — The Colorado Credentialing Learning System (CCLS) also provides the opportunity for professional development for teachers in the areas of curriculum, technology, diverse students, and program development. Online modules can be combined for a variety of credit hour loads. To learn about CCLS, go to <http://www.cteonline.colostate.edu/ccls.html>. The list of available online professional development modules can be found on the professional development registration form, which is also available at this web location. For more information, contact Teresa Yohon, CCLS coordinator, at [yohon@cahs.colostate.edu](mailto:yohon@cahs.colostate.edu) or [ccls@colostate.edu](mailto:ccls@colostate.edu).

### Business and Marketing Education Courses

VE 431, Methods/Materials in Business Education and VE 441, Methods/Materials in Marketing Education will be offered Summer 07. Two scheduled face-to-face sessions will be held on June 8 from 11:00am to 4:00pm (required) and during the CACTE summer conference. All other activities will be conducted through WebCT, a course management system. For more information contact Teresa Yohon at [yohon@cahs.colostate.edu](mailto:yohon@cahs.colostate.edu). Tuition: VE 431 (4 credits) = \$904 VE 441(1) = \$226

### Special Needs/ACE Credentialing Course

**VE 571 Vocational Assessment for Special Needs**

If you are obtaining your Special Needs ACE credential, watch for this course to be offered alternative delivery summer 2007. This course begins in May and culminates in July. Registration deadline is April 28, 2007. Contact Sheila Kramer to enroll, 970-491-7517 or 866-491-7517. Contact Jane Heckman for questions on the course, [jheckman@cherrycreekschools.org](mailto:jheckman@cherrycreekschools.org).

Tuition= \$789 (3 credits)

### Vocational Administration Credentialing Courses

**VE 601 – Philosophy/Organization of Workforce Education (3 credits)**

	Location	Day/Dates	Registration	Tuition
Sec. 001	on-campus (see p. 11)	MRWRF/12:00-3:00 pm	on-campus	on-campus
Sec. 810	on-line (see p. 7)	on-line	Div. of Cont. Ed. (1-877-491-4336)	\$1233

**VE 612 – Vocational Administrative Strategies (3 credits)**

Prerequisite: VE 601. By arrangement – Call 491-7517 for more information \$789

**VE 687 V – Internship (2 credits)**

By arrangement – Call 491-7517 for more information. \$526

Contact Don Quick to discuss how these courses fit with the Colorado State University School of Education Masters in Education and Human Resource Development-Adult Education and Training specialization.

# CONTINUING EDUCATION COURSES - SUMMER 2007

## Community College Leadership Ph.D. Program

### Alternative Delivery

#### Multimodal: Face-to-Face, Two-Way Interactive Audio & Online

Contact the program chair, Cliff Harbour, (970) 491-5425

**First Friday, June 1, 10:00 to 5:30** (Specific times for each class TBD)

#### ED 606 Measurement Concepts

Section: 700  
Credits: 3 semester  
Prerequisite: ED 600  
Day/Dates/Times: June 1 - August 3  
Wednesdays - 6:00-9:00pm MDT  
Friday's - First Friday - June 1  
Last Friday, August 3  
Instructor: Don Quick  
Locations: CSU - 234 Education or call in

#### HE 799V - Dissertation

Section: 700  
Credits: 1-18  
Follow advisor's registration recommendation.  
Hours arranged.

**Use registration form on Page 8.**

## Adult Education & Training Program - CE

### Alternative Delivery

#### Multimodal: Face-to-Face, Two-Way Interactive Audio & Online

Contact the program coordinator, Don Quick, (970) 491-4683

**First Friday, June 1, 10:00 to 5:30** (Specific times for each class TBD)

#### AD 698V - Research

Follow advisor's registration recommendation.  
Hours Arranged

#### AD 590 V Workshop (Assessment)

Section: 700  
Credits: 3 Semester  
Day/Dates/Time: August 6-10  
Monday-Friday, 8:00am-4:00pm  
Instructor: Karen Kaminski  
Note: Considered a fall course

**Use registration form on Page 8.**

## Adult Education & Training M.Ed. Program - DDP

### Distance Degree Program (Online)

Register at 877-491-4336 or (970) 491-5288

Contact the program coordinator, Don Quick, (970) 491-4683

#### VE 601 - Philos/Organiz of Workforce Education (3 credits)

Section: 810 (Tuition: \$1233)  
Instructor: Linda Lyons  
Date: May 14-August 3

#### ED 600 - Introduction to Research Methods (3 credits)

Section: 810 (Tuition: \$1233)  
Instructor: Don Quick  
Date: May 14-August 3

#### AD 590V - Workshop: Using Bibliographic Software for Literature Reviews (1-3 credits)

Section: 865  
Open Entry course

#### AD 698V - Research (1-18 credits)

Section: 800  
Follow advisor's registration recommendation.  
Hours Arranged

# CONTINUING EDUCATION COURSES - SUMMER 2007

Registration Form Continuing Education Courses School of Education for courses on pp. 5-7	Not for on-campus course registrations see pp. 13-20	
--	--	--

**Please Print All Information**

Full Legal Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
 (Last) (First) (Middle)

Ethnic Origin (Optional) \_\_\_\_\_ Class Level (Credit courses only) \_\_\_\_\_

A = Asian B = Black, Non Hispanic H = Hispanic I = American Indian W = White, Non Hispanic	Undergraduate: 11 = Freshman (0-29 credits) 21 = Sophomore (30-59 credits) 31 = Junior (60-89 credits) 41 = Senior (90+ credits) 44 = Post Bachelor	Graduate: 51 = seeking graduate credit, but not formally admitted to the Graduate School 52 = Admitted to Grad. School in Master's Program 61 = Admitted to Grad. School in Ph.D. Program
--	--	--

Birthdate (mo/day/yr) \_\_\_\_\_ Gender:  Female  Male

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_ Work Telephone ( ) \_\_\_\_\_

E-mail address \_\_\_\_\_

Course #	Course Title & Location (City)	Days of Week	Dates	Credits	Tuition & Fees
1.					
2.					
3.					

Total tuition/fees due from courses \$ \_\_\_\_\_

Payment:  Enclosed is a check or money order (payable to Colorado State University)

Please charge my MasterCard or VISA (**ONLY MasterCard and Visa are accepted**)

Credit Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**Total tuition/fees are payable in full at the time of registration. Deadline for registration is 10 days prior to start of course(s) for FAX-in registration. Mail-in registration must be postmarked 14 days prior to beginning date of course(s). Students registering after the registration deadline will be assessed a \$25 late fee.**

I understand that if I choose to register for alternate class(es) and the class(es) total(s) more than my original class(es), my payments will need to be altered accordingly and I may be contacted by the School of Education Office of Continuing Education for the additional funds.

**Will you be receiving financial aid from the University for this semester?** \_\_\_\_\_ Yes \_\_\_\_\_ No

In compliance with Colorado State law: If you are a male born after December 31, 1959, are you registered with the Selective Service? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you previously earned academic credit from Colorado State University? \_\_\_\_\_ Yes \_\_\_\_\_ No

I certify that, to the best of my knowledge, the information furnished here is true and complete without intent of evasion or misrepresentation. I understand that if it is found to be otherwise, it is sufficient cause for rejection or dismissal. I understand that if I want to withdraw from a course, I must notify Sheila Kramer by phoning (970) 491-7517, or toll free 1-866-491-7517, or faxing (970) 491-7204 my request to withdraw. Tuition refunds (minus a \$25 processing fee) are available to students who withdraw before the first one-third of the class has been completed. Full refunds are made to those who are enrolled at the time a course is cancelled.

Signature \_\_\_\_\_ Date \_\_\_\_\_

MAIL TO: Colorado State University, School of Education, 202 Education Building, Fort Collins, CO 80523-1588.

OR  
 FAX TO: Sheila Kramer, School of Education, Colorado State University. (970) 491-7204.

Note: Textbook orders should be placed with the CSU Bookstore in order for books to be received prior to the first class session. Call (970) 491-5461.

# ON-CAMPUS EDUCATION COURSES

CSU Summer Semester Homepage: [www.colostate.edu/Depts/Summer/](http://www.colostate.edu/Depts/Summer/)

For a copy of the CSU Summer Semester Bulletin - call 1-800-854-6456 or locally at 491-7985

## Adult Education

### AD 586 V Practicum

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

### AD 590 V Workshop

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.

Taught on-line, WEB CT.

This section meets 5/14 to 8/5.

### AD 695 V Independent Study

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

### AD 698 V Research

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

## Education

### EDCC 275 Schooling in the United States

Credits: 3/Traditional grading

Prereq: Completion of 30 credits of course work.

Rstrct: Freshmen not allowed.

Students should intend to enroll in Teacher Licensure Program.

Course includes fieldwork.

001 357095 730 – 940a MTWRF 7 EDUC

This section meets 5/14 to 6/10.

### ED 331 Ed Technology and Assessment

Credits: 2/Traditional grading /Fee: \$4.00

Prereq: (EDCC275) and (ED340)

Admission to Teacher Licensure.

Must register for lecture and laboratory.

001 @Dept 120- 220p MTWRF 220 EDUC

This section meets 5/14 to 6/3.

002 @Dept 120- 220p MTWRF 220 EDUC

This section meets 6/11 to 7/1.

#### Lab Sections:

L01 @Dept 230 – 440p MTWRF 220 EDUC

This section meets 5/14 to 6/3.

L02 @Dept 230 – 440p MTWRF 220 EDUC

This section meets 6/11 to 7/1.

### ED 340 Literacy and the Learner

Credits: 3/Traditional grading /Fee: \$6.00

Prereq: Completion of 30 credits of course work.

Required background check through CDE, CBI, FBI.

Rstrct: Freshmen not allowed.

Must register for lecture, laboratory and recitation.

Course includes 30 hours of fieldwork in public schools and/or

community agencies arranged; consent of Teacher Licensure Office.

Requires background check. **Course requires field experiences.**

**Each student is responsible for own transportation to field experience site(s).**

001 363618 950– 1200n MTWRF 7 EDUC Fritz

This section meets 5/14 to 6/10.

#### Lab Sections:

L01 363619 Hours Arr.

This section meets 5/14 to 6/10.

### ED 350 Instruction I – Individual – Mgmt

Credits: 3/Traditional grading /Fee: \$6.00

Prereq: (ED310 or EDCC275 or EDCC310) and (ED340)

Admission to Teacher Licensure Program

(ED386 V)

Rstrct: Teacher Licensure majors only.

Site placement may change due to public school needs.

Must register for lecture and laboratory. **Course requires PDS clinical experiences at schools. Each student is responsible for own transportation to field experience site(s).**

001 @ Dept 730- 940a MTWRF 13 EDUC

This section meets 6/11 to 7/8.

#### Lab Sections:

L01 @ Dept 950 –1035a MTWRF 13 EDUC

This section meets 6/11 to 7/8.

### ED 386 V Practicum-Instruction I

Credits: 1-3/Pass-Fail grading /Fee: \$2.00

Prereq: (ED310 or EDCC275 or EDCC310) and (ED340)

Admission to Teacher Licensure Program

(ED350)

Rstrct: Teacher Licensure majors only.

Concurrent registration in ED350.

**Course requires PDS clinical experiences at schools. Each student is responsible for own transportation to field experience site(s).**

001 @ Dept 1100- 1240p MTWRF 13 EDUC

This section meets 6/11 to 7/8.

### ED 494 V Independent Field Studies

Credits: 1-18/Instructor Opt grading /Fee: \$2.00

001 @ Dept. Hours Arr.

This section meets 5/14 to 8/5.

### ED 495 V Independent Study

Credits: 1-18/Instructor Opt grading /Fee: \$2.00

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

### ED 530 Computer Appl-Effective Instruction

Credits: 2/Traditional grading

Prereq: Bachelor degree; admission to Teacher Licensure Program.

Must register for lecture and laboratory.

001 356753 120- 240p+ MTWRF 220 EDU

Team students only until 06/15, then open to all majors.

This section meets 7/9 to 8/5.

#### Lab Sections:

L01 356755 241- 500p+ MTWRF 220 EDU

Team students only until 6/16, then open to all majors.

This section meets 7/9 to 8/5.

### ED 550 Professional School Counseling

Credits: 3/Traditional grading

001 363629 500- 750p MTWRF 236 EDUC Carlson

This section meets 5/14 to 6/3.

### ED 551 Multicultural & Special Populations

Credits: 3/Traditional grading

Prereq: Bachelor degree.

001 356751 130- 330p MTWRF 13 EDUC

TEAM students only until 5/20, then open to all students.

This section meets 6/11 to 7/8.

002 356752 Hours Arr.

Project Promise students only.

This section meets 6/11 to 7/8.

### ED 600 Introduction – Research Methods

Credits: 3/Traditional grading

001 357591 950- 1200n MTWRF 7 EDUC Gloeckner

Education and Human Resource Studies majors only until 5/18, then open to all majors.

This section meets 6/11 to 7/8.

002 357592 950- 1200n MTWRF 7 EDUC Carlson

Education and Human Resource Studies majors only until 6/15, then open to all majors.

This section meets 7/9 to 8/5.

# ON-CAMPUS EDUCATION COURSES

## ED 602 Action Research

Credits: 3/Traditional grading  
Prereq: (ED600)  
Rstrct: Graduate students only, TEAM students only until 3/09, then open to all majors.

001 357640 340- 550p MTWRF 4 EDUC Dickmann  
This section meets 6/11 to 7/8.

## ED 619 Curriculum Development

Credits: 3/Traditional grading  
Prereq: (ED485AV or ED485BV)  
Rstrct: TEAM students only until 4/20, then open to all majors.

001 357660 730- 1030a MTWRF 236 EDUC  
This section meets 6/11 to 7/8.

## ED 620 Philosophy of Education

Credits: 2/Traditional grading

001 356333 800- 400p MTWRF 4 EDUC Shore, A  
Project Promise students only.  
This section meets 5/14 to 5/27.

## ED 629 Communications and Classrooms

Credits: 3/Traditional grading  
Prereq: Written consent of instructor.

001 357641 730- 940a MTWRF 4 EDUC  
TEAM students only until 5/18, then open to all majors.  
This section meets 6/11 to 7/8.

## ED 645 Leadership & Ethics-Public Ed

Credits: 3/Traditional grading  
Prereq: Admission to the Administrator Licensure Program.  
Rstrct: Education and Human Resource Studies, Teacher Licensure and Principal Licensure majors only.

001 @ Dept 1230- 330p MTWRF 105 EDUC Lucero  
This section meets 6/11 to 7/1.

## ED 646 School Resource Management

Credits: 3/Traditional grading  
Prereq: Admission to the Administrator Licensure Program.  
Rstrct: Education and Human Resource Studies, Teacher Licensure and Principal Licensure majors only.

001 @ Dept Hours Arr. Cooner  
This session offered on-line.  
This section meets 5/14 to 8/5.

## ED 647 School Culture, Climate & Commun

Credits: 3/Traditional grading  
Prereq: Admission to the Administrator Licensure Program.  
Co-req: (ED645 and ED646)  
Rstrct: Education and Human Resource Studies, Teacher Licensure and Principal Licensure majors only.

001 363631 830-1130a MTWRF 105 EDUC Lucero  
Section 001 meets 6/11-29 from 8:30-11:30.  
This section meets 6/11 to 7/1.

## ED 648C Role of Principal-Capstone

Credits: 2/Traditional grading  
Prereq: (ED687DV)

001 363632 Hours Arr.  
Section 001 meets 6/11-29 from 8:30-3:30 pm in Educ 105.  
This section meets 5/14 to 8/5.

## ED 684 V Supervised College Teaching

Credits: 1-18/InstructorOpt grading

001 @ Dept Hours arr.  
This section meets 5/14 to 8/5.

## ED 686FV Practicum-Urban Teaching

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.  
This section meets 6/11 to 7/8.

## ED 687CV Internship-Guidance&Counseling

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.  
This section meets 5/14/ to 8/5.

## ED 693DV Seminar-Guidance & Counseling

Credits: 1-18/Instructor Opt grading

001 357121 1230- 400p MTWRF 8 EDUC  
Mental health issues.  
This section meets 7/9 to 7/29.

## ED 695 V Independent Study

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.  
This section meets 5/14 to 8/5.

## ED 696 V Group Study

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr. Wallner  
TEAM VI.  
This section meets 6/25 to 8/5.

## ED 698 V Research

Credits: 1-18/Instructor Opt grading

001 357253 Hours Arr.  
This section meets 5/14 to 8/5.

## ED 699 V Thesis

Credits: 1-18/Instructor Opt grading

001 357254 Hours Arr.  
This section meets 5/14 to 8/5.

## ED 704 Qualitative Research

Credits: 3/Instructor Opt grading  
Prereq: (ED600)

001 357645 730- 950a MTWRF 105B EDUC Davies  
This section meets 6/11 to 7/8.

## ED 709 Leadership Development

Credits: 3/Traditional grading

001 363630 1230- 330p+ MTWR 236 EDUC Timpson  
This section meets 7/9 to 8/5.

## ED 716 Educational Equity & Reform

Credits: 3/Traditional grading  
Prereq: (ED709)

001 @Dept 1000- 100p MTWR 8 EDUC  
This section meets 6/11 to 7/8.

## ED 795 V Independent Study

Credits: 1-18/Pass-Fail grading

001 @ Dept Hours Arr.  
This section meets 5/14 to 8/5.

# ON-CAMPUS EDUCATION COURSES

## Higher Education

### HE 687 V Internship

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

### HE 694 V Independent Field Studies

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

### HE 695 V Independent Study

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

### HE 750 Simulated Presidentl Cabinet I

Credits: 3/Traditional grading

Prereq: Completion of community college leadership coursework or consent of program chair.

#### Recitation Sections:

R01 @ Dept Hours Arr.

Davies/Harbour

This section meets 6/11 to 8/5.

### HE 751 Simulated Presidentl Cabinet II

Credits: 3/Traditional grading

Prereq: Completion of community college leadership coursework or consent of program chair.

#### Recitation Sections:

R01 @ Dept Hours Arr.

Davies/Harbour

This section meets 6/11 to 8/5.

### HE 799 V Dissertation

Credits: 1-18/Instructor Opt. grading

001 357512 Hours Arr.

This section meets 5/14 to 8/5.

## Vocational Education

### VE 386 V Practicum

Credits: 1-18/Instructor Opt grading/Fee: \$2.00

Prereq: (VE300 or concurrent registration)  
Admission to Teacher Licensure Program.

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

### VE 494 V Independent Study

Credits 1-18/Instructor Opt grading/Fee: \$2.00

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

### VE 601 Philosophy/Organiz-Workforce Educ

Credits: 3/Traditional grading

001 357648 1200- 300p MTWRF 236 EDUC

This section meets 6/11 to 7/8.

### VE 667 Power-Politics-Influ in Org

Credits: 3/Traditional grading

Prereq: (VE506)

001 356411 Hours Arr.

Gilley

This section meets 05/19, 05/20, 06/09 and 06/10  
in EDUC 236 from 8:30am-4pm.

This section meets 5/14 to 6/10.

### VE 684 V Supervised College Teaching

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

This section meets 5/14 to 8/5.

### VE 687 V Internship

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

### VE 694 V Independent Study

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

### VE 696 V Group Study

Credits: 1-18/Instructor Opt grading

001 @ Dept 800a- 500p MTWRF 13 EDUC P-Shuster  
800a- 100p S 13 EDUC

This section meets 6/4 to 6/10.

### VE 698 V Research

Credits: 1-18/Instructor Opt grading

001 357385 Hours Arr.

This section meets 5/14 to 8/5.

### VE 699 V Thesis

Credits: 1-18/Instructor Opt grading

001 357386 Hours Arr.

This section meets 5/14 to 8/5.

### VE 786 V Practicum

Credits: 1-18/Instructor Opt grading

001 @ Dept Hours Arr.

This section meets 5/14 to 8/5.

### VE 792B Sem-Contmplive Prac-Cnsling/Ed

Credits: 3/Instructor Opt grading

001 363633 400- 700p MTWRF 1 EDUC Kees

This section meets 7/9 to 7/29.

### VE 799 V Dissertation

Credits: 1-18/Instructor Opt grading

001 357388 Hours Arr.

This section meets 5/14 to 8/5.



Colorado  
State  
University

# ON-CAMPUS COURSES - SUMMER 2007

## Summer Workshops for Youth

### Summer Enrichment and Pre-College Programs: 4th-12th Grades

#### **SciTrek: 9th-12th Grade – June 25-29, 2007**

What do scientist really do? Join Colorado State University Distinguished Teaching Scholar and Director of the Center for Science, Mathematics & Technology Education in conducting real research based on current issues.

Students participating in SciTrek will learn how to be independent critical thinkers, assess scientific literature through internet searches, design and execute critical experiments, and interpret and represent results of complex scientific experiments. At the end of the week, students will give a short presentation on their research and they will become published scientists through CSMATE's new on-line journal for pre-college research. The program will be held June 25-29, 2007 in conjunction with the Summer Vet program. Call the Center for Science, Mathematics & Technology Education at 970-491-1700 or visit the web site at [www.csmate.colostate.edu](http://www.csmate.colostate.edu) for more information.

#### **The Summer Vet Program 9th-12th Grade – June 25-29, 2007**

For students who are serious about becoming a veterinarian, this is a super opportunity to look into the real and sometimes gritty field of veterinary medicine at Colorado State University. Participants meet professors, practitioners, and students in the discipline and have ample opportunity to talk with them. Activities of the program include examining skeletons and learning how specimens are prepared, discussing preparation for a career in veterinary medicine, studying emergency medicine and first aid, equine reproduction, and cancer research in animals. The program will be held June 25-29, 2007, in conjunction with the SciTrek program. Call the Center for Science, Mathematics & Technology Education at (970) 491-1700 or visit the website at [www.csmate.colostate.edu](http://www.csmate.colostate.edu) for more information.

#### **Rocky Mountain Summer Music Camp: 7th-recent high school graduates July 8-13**

Bands – Orchestra – Choir – Musical Theatre – Jazz Bands. Call the Department of Music, Theatre, and Dance at (970) 491-5973.

**On-line registration and additional information is available at [csumusiccamp.com](http://csumusiccamp.com)**

**Visit the Summer Session homepage for a complete listing of all youth programs including sport and athletic camps, horsemanship camp, and Stormy Peaks Adventure Camp [www.summer.colostate.edu](http://www.summer.colostate.edu) or call the Summer Session Office at (970) 491-1590.**

## Additional Courses of Interest to Educators

### **SW570 Teamwork: Serving People with Special Needs**

This is an online course; call (970) 491-6612 for details.

This course is designed to provide a look at the complexities surrounding people who have disabilities. Students will be asked to examine their own experiences, knowledge, and beliefs. In addition to exploring, questioning, and challenging traditional approaches, programs, value systems, and current services, students will be exposed to online (live chat), various types of multimedia information, and techniques that will offer the opportunity to examine the life experiences of people with disabilities. Information will be presented on "cutting edge" local, state, national, and international approaches and policies.

#### **Mediation**

July 31-August 4; 8:00 am-5:00 pm at the Denver Center; June 11-August 10 as an online course

Call (970) 491-6612 for details

This theory and practice-based training begins with general mediation theory and exercises designed to help students identify and apply the foundational skills and knowledge necessary to practice as a mediator. The first day is focused on conflict resolution theory and exercises and an analysis of a training tape of a mediation session. The next four days consist of eight live role plays where students will learn to mediate sessions and help identify personal strengths and areas for improvement. Lecture and experiential topics include conflict resolution theory and practice, communication skills sets, Moore's mediation process, cultural and abuse issues, and ethical standards and dilemmas.

#### **Lillian Fountain Smith Conference for Nutrition Educators – June 14-15, 2007**

This annual two-day conference, an outreach effort of the Department of Food Science and Human Nutrition, is designed to provide participants with the most objective and authoritative information currently available in human nutrition and health related fields. The conference is valuable to dietitians, nutritionists, health educators, cooperative extension professionals, nurses, pharmacists, family and consumer scientists, and others. For cost and further information, contact the Department of Food Science and Human Nutrition at (970) 491-7435.

**For more information, contact (970) 491-1590.**

# Application for Summer Session 2007

Office of Admissions • Fort Collins Colorado 80523-1062

**NOTE: THIS FORM IS TO BE USED BY THE APPLICANT SEEKING TO TAKE COURSEWORK FOR SUMMER SESSION 2007 ONLY.**

Applicants seeking financial aid, admission, or readmission for summer session and continuing the fall semester in a degree program must obtain the appropriate application forms from the Office of Admissions. Call (970) 491-6909 or email [admissions@colostate.edu](mailto:admissions@colostate.edu) with any questions. You may apply online at [admissions.colostate.edu](http://admissions.colostate.edu)

**INSTRUCTIONS:** Please print the appropriate information for each question front and back. All information is required.

An application processing fee is NOT required.

**PERSONAL INFORMATION**

FULL LEGAL NAME \_\_\_\_\_  
Last First Middle Maiden or Former Name

SOCIAL SECURITY # \_\_\_\_\_  Male  Female DATE OF BIRTH \_\_\_\_\_ AGE \_\_\_\_\_  
 (Disclosure of SS# is voluntary and is used for identification and record keeping purposes.)

CURRENT ADDRESS \_\_\_\_\_  
Number and Street or Post Office Box City County State ZIP

TELEPHONE NUMBER (\_\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_  
Area Code Number

■ **ETHNICITY: Mark all that apply.** (Disclosure is voluntary and will not be used in a discriminatory manner.)

- American Indian or Alaskan Native  
Tribal Affiliation \_\_\_\_\_
- Anglo, Caucasian, White, not of Hispanic Origin  
Specify if you wish \_\_\_\_\_
- Asian, Japanese, Chinese, Vietnamese, Korean, Filipino  
Specify if you wish \_\_\_\_\_
- Black, African American, not of Hispanic Origin  
Specify if you wish \_\_\_\_\_
- Hispanic, Chicano, Cuban, Puerto Rican, Latino, Mexican American  
Specify if you wish \_\_\_\_\_
- Native Hawaiian or other Pacific Islander  
Specify if you wish \_\_\_\_\_
- I do not wish to provide this information.

■ **CITIZENSHIP: (MUST select one)**

- U.S. Citizen
- U.S. Permanent Resident \_\_\_\_\_  
Resident Alien No.: A- \_\_\_\_\_  
Date Issued \_\_\_\_\_  
Also, if under 23 years of age, you must supply:  
Parent's Resident Alien No.: A- \_\_\_\_\_  
Date Issued \_\_\_\_\_
- Non-U.S. Citizen  
Country of Citizenship \_\_\_\_\_  
Length of time in U.S. \_\_\_\_\_
- I Have a Visa \_\_\_\_\_  
Type \_\_\_\_\_ Expiration Date \_\_\_\_\_
- I Don't Have a Visa

**CLASS LEVEL: CLASS LEVEL AFFECTS TUITION ASSESSMENT AND TRANSCRIPTS. CHECK ONLY ONE LEVEL.**

**Undergraduate**

- Freshman (0-29 credits)
- Sophomore (30-59 credits)
- Junior (60-89 credits)
- Senior (90+ credits)
- Post Bachelor (Have bachelor's degree, not seeking graduate credit)

**Graduate**

NOTE: This form is for individuals who want to register for graduate level courses and may not be interested in seeking admission to a graduate program. Courses taken through this process may or may not be approved for a graduate degree. Please refer to the Graduate and Professional Bulletin for University requirements.

If formally admitted to the Graduate School, register via RAMweb.

If formally admitted to a graduate degree program for a previous term or have had a break in registration, a GS 1B application for Readmission must be submitted. Contact the Graduate School Office, (970) 491-6817 for additional information.

Seeking graduate credit, but not formally admitted to graduate school.

**APPLICATION CONTINUED ON REVERSE – COMPLETE BOTH SIDES**

12/2006

NAME \_\_\_\_\_

**RESIDENCY**

Are you claiming Colorado residency for in-state tuition classification?

No: Specify state and ZIP code of residence \_\_\_\_\_

Yes: Specify ZIP code of residence \_\_\_\_\_

If yes, you MUST answer each question below completely and accurately. Check "NA" if not applicable. Incomplete information could result in classification as an out-of-state student for tuition purposes.

**PARENT or GUARDIAN\*** and **STUDENT**  
(if student is under 23) (if student is age 23 or older)

	NA	NA
Dates of continuous physical presence in Colorado (mo/yr) .....from ___/___ to ___/___	<input type="checkbox"/>	from ___/___ to ___/___ <input type="checkbox"/>
Dates of extended absences from Colorado (mo/yr) .....from ___/___ to ___/___ (more than two months within the past two years)	<input type="checkbox"/>	from ___/___ to ___/___ <input type="checkbox"/>
Reason for absence: _____		
Dates of employment in Colorado (mo/yr) .....from ___/___ to ___/___	<input type="checkbox"/>	from ___/___ to ___/___ <input type="checkbox"/>
List last three years Colorado income taxes have been filed ....., ....., _____	<input type="checkbox"/>	_____, _____, _____ <input type="checkbox"/>
Have you or your parent (if you are under 23 years) filed Colorado income taxes as a partial year resident during the last three years? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, attach a brief explanation.		
Current Driver's License number .....	<input type="checkbox"/>	_____ <input type="checkbox"/>
	Date Issued _____	Date Issued _____
	State Issued _____	State Issued _____
Previous Driver's License (immediately preceding current) .....	<input type="checkbox"/>	Date Issued _____ <input type="checkbox"/>
	State Issued _____ <input type="checkbox"/>	State Issued _____ <input type="checkbox"/>
Vehicle license plate number .....	<input type="checkbox"/>	_____ <input type="checkbox"/>
List last three years of Colorado Motor Vehicle registration ....., ....., _____	<input type="checkbox"/>	_____, _____, _____ <input type="checkbox"/>
Date of Colorado Voter Registration (mo/yr) .....	<input type="checkbox"/>	_____/_____/_____ <input type="checkbox"/>
Date of purchase of Colorado residential property, if applicable (mo/yr) .....	<input type="checkbox"/>	_____/_____/_____ <input type="checkbox"/>
If separated/divorced, which parent lives in Colorado? .....	<input type="checkbox"/>	_____ <input type="checkbox"/>
Dates of military service, if applicable (mo/yr) .....from ___/___ to ___/___	<input type="checkbox"/>	from ___/___ to ___/___ <input type="checkbox"/>

For information about tuition classification exceptions for military personnel and their dependents, go to [sfs.colostate.edu/I22000.cfm](http://sfs.colostate.edu/I22000.cfm)

Student Employment:

Employer \_\_\_\_\_ City/State \_\_\_\_\_ From \_\_\_/\_\_\_ To \_\_\_/\_\_\_ Hrs/Week \_\_\_\_\_

Employer \_\_\_\_\_ City/State \_\_\_\_\_ From \_\_\_/\_\_\_ To \_\_\_/\_\_\_ Hrs/Week \_\_\_\_\_

\* Please submit copy of court order appointing legal guardianship to: Office of Admissions, Colorado State University, 8020 Campus Delivery, Fort Collins, CO 80523-8020.

**SUPPLEMENTAL INFORMATION**

**You must answer** the following questions or your application **will be delayed**.

Have you ever been convicted of a crime, made a plea of guilty, accepted a deferred judgement, been adjudicated, or been required to register as a sex offender? (Misdemeanor traffic offenses are exempt.)  Yes  No If yes, attach an explanation.

Have you ever been expelled from or ineligible to return to a high school or post-secondary institution as the result of disciplinary action taken by the school? (Academic dismissal is exempt.)  Yes  No If yes, attach an explanation.

To comply with State of Colorado law, all males between the ages of 17 years, 9 months and 26 years must answer the following question:

Are you registered with the Selective Service?  Yes  No  Not applicable

**SIGNATURE**

I hereby certify that to the best of my knowledge the information furnished on this application is true and complete. I understand that if found to be otherwise, it is sufficient cause for rejection or dismissal. I hereby consent to the release of my transcript to Colorado State University.

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

If applicant is under 18 years of age, a parent or guardian's signature is also required.

PARENT/GUARDIAN SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**REGISTRATION**

Once your application for Summer Session admission is processed you will receive mailed instructions to logon to a University website where you will create an eID with which you will register for your desired courses. The earlier you apply and register, the better selection of courses you will obtain. Students registering for 2007 Summer Session will use the registration system (Registration link in RAMweb) and follow the instructions on the Registration guide and worksheets contained in the Summer Session Class Schedule. This information is also available on-line at [www.colostate.edu](http://www.colostate.edu) by clicking on "C" in the A-Z listing and scrolling down to and clicking on "Class Schedule."

Following your registration, a billing statement will be mailed to you with your Summer Session tuition, fees, etc. indicated and a payment deadline specified. Should you decide to adjust your schedule of classes, logon again to the registration system. Courses may be added and dropped within the designated schedule change periods. To cancel your summer classes with no tuition or fee penalty, drop each class before the end of the schedule change period designated for each course. You can view your registered schedule of classes at any time by logging on to RAMweb and clicking on Grades, Courses, and Major Info by Term.

Your mailing address while you are attending Colorado State must be kept up to date so that you receive necessary communications. An optional billing address is also available for receiving billing statements at a different address. To change your mailing or billing address, logon to RAMweb and click on the Address/Telephone Update link.

Colorado State University is an equal opportunity/affirmative action institution and complies with all Federal and Colorado State laws, regulations, and executive orders regarding affirmative action requirements in all programs. The Office of Equal Opportunity is located in Room 101, Student Services Building. In order to assist Colorado State University in meeting its affirmative action responsibilities, ethnic minorities, women, and other protected class members are encouraged to apply and to so identify themselves.

## Continuing Colorado State Students

Students currently enrolled in degree programs at Colorado State University register for Summer Session courses according to the registration procedures listed on pages 17-18.

## Summer-Only Students

Students attending Summer Session, who do not plan to complete a degree at Colorado State, are classified as summer-only students. Summer-only students wishing to register for courses listed in the Summer Session Class Schedule must first complete an Application for Summer Session form (pages 13 and 14) and obtain their personal access code (PAC) and submit their e-mail address at <http://eid.colostate.edu> in order to complete the on-line registration process for these courses. The registration process is described on pages 15-20. Summer-only students may complete the Summer Application on-line at [www.summer.colostate.edu](http://www.summer.colostate.edu).

Completion of the Application for Summer Session does not require submission of transcripts or payment of application fee. While admission to Summer Session does not constitute admission to the University for fall or spring semesters, credits earned by summer-only students during Summer Session may count toward a Colorado State degree after regular admission is granted. In addition, Colorado State is fully accredited and credits earned are transferable to other academic institutions of higher education.

## E-mail Address Requirement

In order to communicate quickly and effectively with students, the University now requires that each enrolled student provide an e-mail address in addition to a postal mailing address. Students may use the e-mail service of their choice or the free e-mail service the University provides. **Registration HOLDS are placed on students who fail to provide an e-mail address.**

Being able to communicate electronically with students provides several benefits:

1. Students can be quickly notified by professors and University offices of events that affect them personally or may be of interest to them generally (e.g., classroom changes, class meeting time changes, department activities, etc.).
2. It's faster and less costly than printing and mailing letters.
3. It advances the University's commitment to environmental consciousness by reducing paper use and eliminating physical refuse.

You may provide your e-mail address (or create a campus e-mail) at <http://eid.colostate.edu>. Additional information about e-services and e-mail is also available at this Web site.

## Immunization Requirement for Students

Hartshorn Health Service, (970) 491-6548

Colorado State University, in compliance with Colorado State Law and Health Department regulations, requires persons born January 1, 1957 or later to show proof of immunity against measles (two doses), mumps (two doses), and rubella (two doses) by submitting an Immunization Certificate to Hartshorn Health Service prior to arrival at school. Additional information concerning immunization should be directed to: Colorado State University, Hartshorn Health Service, Lisa Duggan, Immunizations Coordinator, Fort Collins, CO 80523. Telephone (970) 491-6548. FAX (970) 491-0268.

## Tuition, Fees, and Other Expenses

### "In-State Residency" for Tuition Classification Purposes

Student Financial Services, Room 103 Administration Annex  
(970) 491-6321 Web site: [sfs.colostate.edu](http://sfs.colostate.edu)

Classification of students for tuition purposes is governed by state statute ("tuition law") which sets forth conditions for a student being considered as "in-state" for purposes of tuition classification. The tuition law is contained in Sections 23-7-101 to 104, and 23-7-105 of the Colorado Revised Statutes. Although individuals may be considered state residents for voting and other legal purposes after being in the state for a short period of time, the tuition law specifies additional requirements for classification as "in-state" for tuition

purposes. The tuition law, which applies to all public institutions of higher education in Colorado, is subject to judicial interpretation and change at any time by the Colorado Legislature. Colorado State University must apply the rules set forth in the Residency Statute, and is *not* free to make exceptions except as specifically permitted under the Statute.

### Definition of "In-State Residency" for Tuition Purposes

Under the Colorado tuition law, the term "in-state" student means: "A student who has been domiciled in Colorado for one year or more immediately preceding the first day of classes (the first day of the **eight-week session for the summer term only**) for the term for which such status is claimed." Further, the tuition law states: "Attendance at an institution of higher education, public or private, within the state of Colorado shall not alone be sufficient to qualify for domicile in Colorado."

"Domicile" is the legal term used to describe the place where a person has chosen to make a fixed and permanent home. A domicile includes physical presence and intent, and must be established for 12 months on or prior to the first day of classes. You can only establish domicile in Colorado if you intend to reside permanently in the state, and meet the definition of a "Qualified Student." A copy of the tuition law 23-7-101 to 104 and 23-7-105 of the Colorado Revised Statutes is available at Student Financial Services, 103 Administration Annex, or on our Web site at <http://sfs.colostate.edu/>.

**Military Personnel and Dependents.** Active duty members of the armed forces of the United States and Canada on permanent duty stationed in Colorado and their dependents (as defined by military regulations) are eligible for in-state status, regardless of domicile or length of residence in Colorado. The military member must have reported to a duty station in the state, as certified by the military command, not later than the first day of class of the applicable academic term. It is the responsibility of active duty members of the military or their dependents to notify the University to initiate and maintain this status. For other military considerations, visit [sfs.colostate.edu](http://sfs.colostate.edu) or contact Student Financial Services.

**International Students.** Non-United States citizens may, under HB96-1083, be eligible to establish "domicile" for classification as an in-state student for tuition purposes. Contact the Tuition Classification Office to determine your eligibility.

### Initial Classification

Your initial tuition classification is determined from the information you supply on your application for admission to the University or in the case of "summer-only students" (page 15), the Application for Summer Session (page 13). The University, when making this determination, may also consider relevant information contained in any other University education records. Failure to answer all questions on the admissions application could lead to initial classification as "nonresident."

### Petition for Classification Review

Newly admitted or currently enrolled students who are initially classified as "nonresident" but feel they meet the requirements for in-state residency status may file a petition for re-classification with the Tuition Classification Officer located in the Student Financial Services Office. **Petitioners should consider their tuition classification status that of a nonresident until their classification is changed, and personal financial decisions should be made accordingly.** Petition materials and a copy of the Colorado Revised Statutes can be obtained from the Student Financial Services, 103 Administration Annex. Petitions will be processed only if the student has been admitted to the University, or is currently enrolled for the semester they are requesting a change in classification.

### Deadline to Petition

The **deadline** to submit a petition for the Summer 2006 semester is **May 11, 2007**. Petitions submitted after the semester deadline will require approval from the Student Financial Services Tuition Classification Officer. For more information regarding the petition process or deadline dates for future semesters visit [www.sfs.colostate.edu](http://www.sfs.colostate.edu) or contact Student Financial Services, (970) 491-6321.

## Appeal of Classification

Decisions made by the Tuition Classification Officer are subject to appeal to the Residency Appeals Committee. The appeal must be submitted in writing, no later than 15 days after the date of the letter in which the decision is conveyed to the petitioner. The decision of the Residency Appeals Committee is the final administrative ruling; however, petitioners may seek legal counsel to be informed of their rights and remedies. Additional information regarding the appeal process is available through Student Financial Services, 103 Administration Annex.

Any student who provides false information to avoid paying “nonresident” tuition may be subject to legal and/or disciplinary action.

## Tuition and Fee Authority

The Board of Governors sets tuition consistent with tuition and fee policies established by the Colorado Commission on Higher Education (CCH) and the Joint Budget Committee. Tuition is set for the year at the June Board of Governors meeting.

**For undergraduate and graduate tuition and fees, please go to the summer session website at [www.summer.colostate.edu](http://www.summer.colostate.edu).**

**Note:** The schedule of tuition and fees does not apply to courses offered through the Division of Continuing Education which are assessed separately.

\* The collected fees are assigned to Legal Services, Sports Recreation, Conflict Resolution, Student Conduct Services, Board of Student Communications, Community Services, ASCSU, Student Recreation Center, Lory Student Center, Health Services, and Transfort.

\*\* A mandatory separate University Technology Fee will be assessed to ALL students each term.

## Payments and Adjustments

### Payment of Student Accounts

Administration Annex, Room 103  
Telephone: (970) 491-6321  
E-mail: [sfserv@colostate.edu](mailto:sfserv@colostate.edu)  
Website: [sfs.colostate.edu](http://sfs.colostate.edu)

The University Payment Schedule for summer is:

<b>If you register:</b>	<b>Charges covered:</b>	<b>Due Date:</b>
Before 05/13/07	all summer charges	06/11/07
05/14/07 - 06/12/07	all summer charges	07/10/07
After 06/12/07	all summer charges	08/10/07

By completing the registration process, the student agrees to pay the University according to the payment schedule above and further agrees to pay late charges and other specified penalties.

University charges are due on the date specified on your statement. A late charge of 1.5 percent per month will be assessed on any amounts not paid by the due date.

Student Account Billing Statements are mailed to the billing address, if one has been provided to the University. Otherwise, student account billing statements are mailed to the mailing address on file with the University. To update your address (billing or mailing) log on to <http://rampoint.colostate.edu> and select “Address View/Update”.

Student account information is also available on line at <http://rampoint.colostate.edu>, select “Billing Information.”

Please direct questions about your student account to Student Financial Services, Administration Annex, room 103; Call (970) 491-6321; or visit <http://sfs.colostate.edu>.

## Returned Checks

Any person who presents to the University a check, either paper or electronic, that is not accepted for payment by the bank because of insufficient funds, stopped payment, nonexistent account, or other reason for which the person is responsible is charged a penalty as provided by state law.

## Veterans Benefits

Administration Annex, Room 100  
(970) 491-7148

The Records and Registration Office assists the Department of Veterans Affairs by providing certification for VA educational benefits. Students eligible for benefits should contact the Records and Registration Office at least six weeks prior to the expected date of enrollment. Before requesting veteran’s educational benefits, applicants should already have applied to Colorado State University in a degree-seeking program, for teacher licensure. Minimum acceptable credit loads for students enrolled for summer session terms can be obtained by contacting the Records and Registration Office.

## Late Registration

A \$50 charge may be assessed to students allowed to register late or for late adds after the registration period.

## Tuition and Fees Adjustments

An adjustment of tuition and fees is allowed during the schedule change period of each term. See the registration changes by subterm and section and deadline dates of each term. After this deadline, there is no adjustment in tuition or fees should a course be dropped.

## Nonrefundable Charges

- Admission application charge (not applicable to summer only students) \$50
- Credit established by challenge examination per credit attempted ..... \$20
- Dissertation microfilming charge ..... \$55
- Late registration charge ..... \$50
- Transcript charge per copy ..... \$8
- Research charges: Graduate students may be responsible for all or a portion of their thesis/dissertation research. This expense is highly variable depending on the discipline, the research topic, and the availability of support from funded projects, sponsored programs, or academic departments.

## Summer Technology Charge

College of Applied Human Sciences, (970) 491-6331

Students majoring in degree or open option programs in the College of Applied Human Sciences who register for courses are charged a computer technology charge at the rate of:

- 1-8 credits – \$7.23 per credit;
- 9 or more credits – \$65.

## Financial Aid

Student Financial Services, Administration Annex, Room 103, (970) 491-6321  
Web site: [sfs.colostate.edu](http://sfs.colostate.edu)

2007 Summer Session students are considered for two types of financial aid:

- Federal Pell Grant
- Federal Direct Loans
  - Federal Direct Loans (subsidized and unsubsidized)
  - Federal Direct Parent Loan for Dependent Students (PLUS)

## Cost

Cost of attendance for financial aid will be determined by the length of the session and the number of credits.

## Eligibility

To be considered for the Federal Pell Grant and/or Federal Direct Loans, students must:

1. Be admitted for summer and enrolled in an approved degree/certificate program.
2. Complete the 2006-2007 Free Application for Federal Student Aid (FAFSA) as soon as possible. The processor must receive the application by June 30, 2007.
3. Register for a minimum of 6 Summer Session credits; 5 credits for graduate students.
4. Complete Colorado State University's Financial Aid Application for Summer 2007 (available on RAMweb at [www.ramweb.colostate.edu](http://www.ramweb.colostate.edu) in early April). The deadline to submit the summer application is July 1.
5. Have remaining eligibility for Pell Grant or Direct Loans.

Students who are not eligible for Federal Pell Grant and/or Federal Direct Loans may want to consider an alternative loan. Information on alternative loans is available from Student Financial Services. Students interested in alternative loans are required to complete Colorado State University's Financial Aid Application for Summer 2006 (see #2 above).

## Registration Procedures

Records and Registration Office, Room 100,  
Administration Annex, (970), 491-7148

Registration and schedule changes (adds and drops) for courses listed in the Summer Session Class Schedule are accomplished on-line by selecting the Registration link in RAMweb. To access RAMweb, use the following Web address: <http://ramweb.colostate.edu>. In order to fully benefit from the system, it is essential that you follow the required procedures and conform to the established deadlines. Preparation prior to registration minimizes mistakes and time on the system, thereby reducing the demand during peak registration periods.

Only one registration for the Summer Session is needed, and adjustments of the original registration are made through the schedule change and drop procedure.

Questions regarding any of the following information, except as otherwise noted, should be directed to the Records and Registration Office (491-7148), located in the Administration Annex, Room 100. Office hours during Summer Session are 7:30 am-4:30 pm (MTW and F) and 9:00 am-4:30 pm (Thursday).

## Electronic Identity (eID)

Access to your academic records requires the use of an electronic identity (eID). If you have not yet created an eID, go to <http://eid.colostate.edu> and click on "Register for your eID." Your eID (eName and ePassword) is required for access to the registration system. It provides security to your registration record, so do not share it with others. If your ePassword is ever compromised, you may click on "Change Password" link at the [eid.colostate.edu](http://eid.colostate.edu) website.

## Registration System Operating Hours

The registration system operates during the following times:

Monday - Thursday ..... 6:00 a.m.-Midnight  
Friday ..... 6:00 a.m.-10:00 p.m.  
Saturday ..... 8:00 a.m.-Midnight  
Sunday ..... Midnight-11:30 p.m.

All of these times are subject to change due to demands on the system or equipment availability.

## Preparing for Registration

Continuing Colorado State students should contact their adviser for assistance in selection of courses. If you do not know who your adviser is, contact the department of your major for assistance. University Open Option students should contact the Center for Advising and Student Achievement (CASA); College Open Option students should contact their college dean's office. Advising is not required for summer-only students.

## Registration Procedure

Before accessing the registration system:

- Complete the Registration Worksheet (pg. 20);
- Have your 2007 *Summer Class Schedule* and writing materials available as you begin your access;
- Know your options for courses/sections before you begin.

If you lack this necessary information while you are registering, you can exit the system and reenter when you are ready. Some departments place class or major restrictions on courses or sections of courses. These restrictions are listed with each course. Some of these restrictions may be temporary until certain classes or majors have had an opportunity to register for the course or section involved. If this is the case, all students may have access to them after the date noted in the course listing. Exceptions to these restrictions may be made only by the academic department offering the course.

When you are denied enrollment in a course, the reason is given. Reasons could include: class is filled; ineligible because of class or major restriction; time conflict with another course; etc. You may be eligible for another section of the same course, and you can request a list of open sections.

You may also reenter the system to add another course, drop a course for which you registered previously, or change credits in a variable credit course for which you are registered. You are urged to do this early, as the use of the registration system increases as the first day of classes nears.

## Registration Information (RI)

No written confirmation of your registration selections will be mailed to you. However, you may log-on to RAMweb at any time to view or print your selection of courses.

## Photo ID Cards

Students can obtain a CSU RamCard between 7:45 a.m. and 4:45 p.m., Monday through Friday at the RamCard Office, located in the Lory Student Center. You must present a current government-issued picture ID such as a driver's license, or passport and you must know your nine digit CSU ID number. Your photo will be taken and an ID will be issued immediately. There is a \$10 fee to your student account for new or readmitted Colorado State students. A \$15 charge will be assessed for replacement IDs. Please call (970) 491-2344 if you have any questions or visit [www.id.colostate.edu](http://www.id.colostate.edu) for further information.

## Schedule Change Period

Schedule changes are made on the registration system during authorized periods. Courses can normally be added and dropped, sections changed within a course, and credits changed in a variable credit course during the schedule change period (see Registration Changes by subterm).

If students do not drop their course(s), they are subject to grades and tuition and fees for the course. Nonattendance does not constitute dropping or withdrawal.

## Fee Adjustments for Schedule Changes

An adjustment of tuition and fees is allowed during the schedule change period. After this deadline, there is no adjustment in tuition and fees should the student drop a course.

## Hold

Academic and administrative offices can place holds on your registration in order to prevent access to the registration system. Holds are placed for a variety of reasons (academic, financial). Failure to meet a payment deadline results in a financial hold which prevents adds for a student who is registered. Each hold and the office involved (including office relations) is listed by the registration system. You must clear each hold with the office involved. Once you have cleared the hold, the office deletes the hold from the registration system. Please clear your holds before you attempt to register.

If a hold is placed on your registration after you have registered, your registration is not cancelled. However, you will not have registration access to add courses or to register for subsequent terms until the hold is cleared. Students with holds may drop courses by using the registration system. Holds do not extend other deadlines. Students who fail to provide an e-mail address to the University are subject to a registration hold. See "E-mail Address Requirement" on page 15 for details.

Students new to Colorado State University registering for 2006 Summer Session and born on or after January 1, 1957 must submit written documentation of immunization to Hartshorn Health Service. See Immunization Requirement.

## Registration Changes By Subterm

### First 4-Week Term

#### Regular Add/Drop Courses

- Add period ends May 16
- Course drop period ends May 16
- Course withdrawal period ends May 27

### 12-Week Term

#### Special Add/Drop Courses

- Add period ends June 14
- Course drop period ends June 19
- Course withdrawal period ends July 23

#### Regular Add/Drop Courses

- Add period ends May 24
- Course drop period ends May 24
- Course withdrawal period ends June 24

### Second 4-Week Term

#### Regular Add/Drop Courses

- Add period ends June 13
- Course drop period ends June 13
- Course withdrawal period ends June 24

### 8-Week Term

#### Regular Add/Drop Courses

- Add period ends June 18
- Course drop period ends June 18
- Course withdrawal period ends July 9

### Third 4-Week Term

#### Regular Add/Drop Courses

- Add period ends July 11
- Course drop period ends July 11
- Course withdrawal period ends July 22

### Cancellation/University Withdrawal

See RAMweb course policies with regard to cancellation/university withdrawal dates.

**Please note that summer withdrawal differs significantly from Fall or Spring Semester withdrawal.**

# Registration Information for On-Campus Courses

---

## How to Register

The following information is intended to assist you in registering for 2007 Summer Session.

### Instructions

Read these procedures before accessing the registration system.

### Adviser

Advising is not required for Summer Session. However, it is recommended for those who can take advantage of it.

### Personal Access Codes (PACs)

A permanent personal access code (PAC) has been assigned to you for this and future terms of enrollment. Record it where you can find it whenever you need to register or change your schedule. Do not disclose it to others, so your registration will remain secure.

### HOLDS

HOLDS (financial, scholastic, etc.) may be placed on your registration by academic or administrative offices which prevent your use of the registration system. Contact the offices involved to clear these before any deadlines.

### RAM web

To register on-line via RAMweb, use the following Web address: <http://ramweb.colostate.edu>. In RAMweb, select the "Registration" link.

You may re-enter the system to change or add to your previous requests. On-screen instructions will guide you in each situation. Note the times that the registration is available each day.

### Student Option Pass/Fail or Audit Grading

If you wish to select pass/fail grading for a student option pass/fail graded course or audit grading, complete the form, obtain the necessary approval signatures, and submit the form to the Records and Registration Office, 100 Administration Annex, on or before the authorized last day to add the course. This must be done after you register for the course in question.

### Address

Your address is essential for registration and other University activities. You are responsible for maintaining a mailing address, even during the summer. To change your mailing or billing address, access RAMweb. If you have any questions, contact the Records and Registration Office in 100 Administration Annex, or call (970) 491-7148.

### Variable Credits

Requests for courses offered for variable credit (course suffix ends with "V") initiate a registration system request for the number of credits for which you wish to register. Enter the desired number of credits.

### Maximum Credit Loads

The registration system does not accept registrations for a credit overload. Maximum credit load (all terms combined) for undergraduate students is 18; maximum credit load for graduate students is 15.

A Credit Overload Authority form is included in the University Class Schedule (p. 21). When completed, return it to Records and Registration Office, 100 Administration Annex, on or before the last day to add the class which causes the overload.

### Tuition and Fees

A statement reflecting assessed tuition and fees is mailed to you as a result of your registration. Payment deadlines are included and late payment penalties assessed for late payment. Registrations are not cancelled as a result of late or nonpayment.

### Cancellation/Withdrawal

See RAMweb registration policies for rules and dates with regard to cancellation/withdrawal from courses.

To receive a Summer 2007  
CSU bulletin that lists all  
of the on-campus courses  
offered by Colorado State  
University, please call the  
Summer Session Office at  
(970) 491-1590.

# Registration Using RAMweb

Ramweb includes a link to CSU's on-line registration system. Ramweb can be accessed on any computer that has Internet capabilities. Public computers are available at any public library. On the CSU campus, computers are available at the Morgan Library or the Lory Student Center. We in the Summer Session Office would be happy to assist your registering through Ramweb; please call (970) 491-2836 or (970) 491-1590 to make an appointment.

## Directions for Registration using Ramweb

1. Go to the following Web address: <http://ramweb.colostate.edu>
2. Click on *Ramweb logon*
3. Enter your PID (generally your SSN) and your PAC number
4. Click on *registration*
5. Enter your PID and your PAC number. Then click on *Submit Information Button* **once**.
6. Select appropriate student level (i.e. Undergrad, Grad, etc.), Select Term code (i.e. Summer) Then click on *Submit Information Button* **once**.
7. The first time each term you access the registration system you will be requested to provide information regarding Marital Status, Expected Term and Year of Graduation. For "*Summer Only Students*" please select *Summer* and enter *05* as your Expected Term and Year of Graduation.
8. Registration Menu
  - a. Select *Add a Course*. Then click on *Submit Information Button* **once**.
  - b. Enter the 6 digit SectionID number. Then click on *Submit Information Button* **once**. Courses are being added to your schedule each time you click the *Submit Information Button*.
  - c. Keep adding courses until complete.
9. When you are finished registering click on the "Return to RAMweb main menu."

## Registration Worksheet

Section ID Number	Course Number	Section Number	Credits	Meeting Times
a) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	_____	_____	_____
b) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	_____	_____	_____
c) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	_____	_____	_____
d) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	_____	_____	_____
e) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	_____	_____	_____
f) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	_____	_____	_____
g) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	_____	_____	_____
h) <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	_____	_____	_____	_____





School of Education  
Fort Collins, CO 80523-1588

*Summer Semester 2007*  
*Course Bulletin*