

College of

APPLIED HUMAN SCIENCES

Fall 2006

School of Education

**Colorado
State
University**

Dear Colleagues:

Fall brings new, different, and exciting happenings to the School of Education. It is our pleasure to update you through our Continuing Education Bulletin three times a year. I hope this bulletin finds you gearing up for the fall 2006 school year.



The School of Education is saying goodbye to two important faculty members. Chance Lewis, graduate and teacher licensure faculty member, will be joining the faculty at Texas A&M beginning in July 2006. Margarita Bianco, graduate program and Special Education Licensure program developer, took a position at the University of Colorado in Denver as Assistant Professor of Special Needs.

Several faculty received university awards which attest to their hard work and commitment. Laurie Carlson, Counseling and Career Development, was recognized by the University for her innovative instruction receiving the Preston Davis Innovative Instruction Award. Tim Davies, Interim Graduate Program Director and Community College Leadership faculty member, received the Cermak Advising Award from the University in recognition of his exceptional graduate student advising. Nat Kees, Counseling and Career Development, was recognized by the Colorado State University Alumni Association as the Alumni Teacher of the Year. Carole Makela, graduate faculty and Family and Consumer Sciences faculty member, received the American Association of Family and Consumer Sciences 2006 Distinguished Service Award in recognition for her leadership and many contributions to the family and consumer sciences profession at the state and national level.

We look forward to working with you as you pursue your educational goals. Please tell us about interests you have concerning undergraduate or graduate studies. We would be glad to identify the appropriate opportunities that exist or explore possible future offerings that may come on-line.

Sincerely,

Dr. Dawn Mallette
Coordinator for Continuing Education

Jean Lehmann
Interim Director, School of Education

School of Education Web site: <http://soe.caahs.colostate.edu>

School of Education Continuing Education Web site: <http://soe.caahs.colostate.edu/pages/ce/index.aspx>

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NUMBERS YOU MAY NEED
SCHOOL OF EDUCATION Continuing Education Office for registration information (970) 491-7517 or toll free 1-866-491-7517
FINANCIAL AID For additional information on financial aid, contact Eileen Griego (970) 491-6321.
TEXTBOOK AND INSTRUCTIONAL MATERIALS University Bookstore Lory Student Center (970) 491-5461 FAX (970) 491-0973

Colorado State University is an equal opportunity/affirmative action institution and complies with all federal and Colorado state laws, regulations, and executive orders regarding affirmative action requirements in all programs. The Office of Equal Opportunity is located in Room 101, Student Services. In order to assist Colorado State University in meeting its affirmative action responsibilities, ethnic minorities, women, and other protected class members are encouraged to apply and to so identify themselves.

CONTINUING EDUCATION COURSES - FALL 2006

Workshops and Conferences for Educators

Annenberg/CPB Channel – Summer ED 591V Graduate Level Workshops

The Annenberg/CPB channel provides professional development workshops/courses for teachers. The School of Education will be providing continuing education credit for the following workshops/courses this fall. Tuition for a 2-credit workshop is \$170; 3-credit courses \$255.

Science:

- “*Science in Focus: Energy*” – for elementary teachers (2 credits)
- “*Science in Focus: Shedding Light on Science*” – for K-5 science teachers (2 credits)
- “*Reactions in Chemistry*” – for 9-12 science teachers (2 credits)
- “*The Science of Teaching Science*” – for K-8 science teachers (2 credits)
- “*Science in Focus: Force and Motion*” – for K-8 science teachers (2 credits)
- “*Private Universe Project in Science*” – for K-12 science teachers (2 credits)
- “*Learning Science Through Inquiry*” – for K-8 science teachers (2 credits)
- “*Essential Science For Teachers-Life Science*” – for K-6 science teachers (3 credits)
- “*Essential Science for Teachers-Earth and Space Science*” – for K-6 science teachers (3 credits)
- “*Rediscovering Biology*” – for 9-12 Biology Teachers (NS696V) (3 credits)
- “*Essential Science for Teachers-Physical Science*” – for K-6 science teachers (3 credits)

Math:

- “*Learning Math: Patterns, Function, and Algebra*” – for K-8 math teachers (3 credits)
- “*Learning Math: Geometry*” – for K-8 math teachers (3 credits)
- “*Private Universe Project in Mathematics*” – for K-12 math teachers (2 credits)
- “*Mathematics: What’s the Big Idea?*” – for K-8 math teachers (2 credits)
- “*Learning Math: Data Analysis, Statistics & Probability*” – for K-8 math teachers (3 credits)
- “*The Missing Link*” – for 5-8 math teachers (2 credits)
- “*Learning Math: Numbers and Operation*” – for K-8 math teachers (3 credits)
- “*Learning Math: Measurement*” – for K-8 math teachers (3 credits)
- “*Teaching Math*” – for Pre-K, 3-5, 6-8, and 9-12 math teachers (2 credits)
- “*Insights Into Algebra 1: Teaching for Learning*” – for high school teachers (2 credits)

Educational Theory and Issues:

- “*Looking at Learning...Again, Part 1*” – for K-12 math and science teachers (2 credits)
- “*Assessment in Math and Science: What’s the Point?*” – for K-12 math and science teachers (2 credits)
- “*Principles for Principals*” – for K-12 principals (2 credits)
- “*Looking at Learning...Again, Part 2*” – for K-12 math and science teachers (2 credits)
- “*The Learning Classroom: Theory Into Practice*” – for K-12 teachers (3 credits)
- “*Teaching Reading*” – for K-2 teachers (2 credits)
- “*Teaching Reading*” – for 3-5 teachers (2 credits)

Humanities:

- “*Primary Sources-Workshops in American History*” – for high school history teachers (2 credits)
- “*In Search of the Novel*” – for middle and high school English teachers (2 credits)
- “*Conversations in Literature*” – for high school Language Arts teachers (2 credits)
- “*Making Meaning in Literature*” – for 6-8 English teachers (2 credits)
- “*The Arts in Every Classroom*” – for K-5 classroom and art specialist teachers (2 credits)
- “*Teaching Geography*” – for 7-12 social studies teachers (2 credits)
- “*The Economics Classroom*” – for 9-12 social studies and economics teachers (2 credits)
- “*Making Civics Real*” – for high school teachers (2 credits)
- “*Social Studies in Action*” – for K-5 teachers (2 credits)
- “*The Expanding Canon: Teaching Multicultural Literature in High School*” – for high school teachers (2 credits)
- “*Engaging with Literature*” – for K-5 teachers (2 credits)
- “*Artifacts and Fiction*” – for high school American Literature teachers (2 credits)
- “*Write in the Middle*” – for middle school teachers (2 credits)
- “*Developing Writers*” – for high school teachers (2 credits)
- “*The Art of Teaching Art*” – for 6-8 teachers (2 credits)
- “*Teaching Foreign Languages*” – for K-12 foreign language teachers (2 credits)
- “*Connecting with the Arts: Art Integration*” – for arts specialist teachers in grades 6-8 (2 credits)

Check out the Annenberg website for more information and broadcast dates at www.learner.org/channel. To enroll in continuing education credit contact: Sheila Kramer at 970-491-7517 or toll free at 866-491-7517.

CONTINUING EDUCATION COURSES - FALL 2006

Workshops and Conferences for Educators

ED 591 BV Workshop: Brain Gym – 2 graduate credits

Thursday, September 7 – 4:00-9:00 p.m.; Fridays, September 8 and 15 – 4:00-9:00 p.m. and
Saturdays, September 9 and 16 – 8:30 a.m.-5:30 p.m.

Location – TBA – Instructor: Dr. Joan Spalding

Tuition: \$526 + \$30 fee

This interactive workshop is a system of brain integration skills on three levels: focus, centering and laterality. These skills improve reading, writing, math, and memory skills, visual and auditory processing, and motor flexibility. The workshop provides participants the tools to achieve integration of communication, organization, and comprehension skills. Brain Gym is a research based, drug-free alternative for better behavior management that is being taught in 80 countries. It provides everyday tools for personal goal achievement.

Preregistration required by August 25, 2006.

Call 1-866-491-7517 to register.

ED 591 BV - Workshop: Visioncircles - 2 graduate credits

Thursday, November 9 – 4:00-9:00 p.m.; Fridays, November 10 and 17 – 4:00-9:00 p.m. and
Saturdays, November 11 and 18 – 8:30 a.m.-5:30 p.m.

Location – TBA – Instructor: Dr. Joan Spalding

Tuition: \$526 + \$30 fee

Designed for professionals working in the classroom, after school programs, or home-based learning, this experiential class provides a wide range of movement-based activities that can be used to implement perceptual development skills.

This experiential workshop teaches accelerated methods, which emphasize visual, auditory, kinesthetic, and tactile integration through the eight developmental stages that lay the foundation for perceptual abilities.

As defined by Dr. Howard Gardner of Harvard University, "these skills parallel the multiple intelligences."

These self-awareness activities will lead to a more acute understanding of vision skills in learning. The exercises (Vision Gym) learned can be immediately adapted to improve focus and concentration skills for work on the computer, reading skills, and memory retention. Participants will be able to implement these methods as an active component to their teaching programs and in after school programs.

Preregistration required by October 26, 2006. Call 1-866-491-7517 to register.

Mentoring and Coaching – 1 credit

This workshop, VE 590V, will explore the history of mentoring, rewards and challenges of mentoring, principles of conflict resolution, conferencing, active listening, communication, and teacher assessment. It is designed for those individuals who possess teaching experience and may wish to become a teacher-mentor.

Fridays and Saturdays, October 6, November 4 and 1 day TBA

8:30 am-4:30 pm

Location TBD

One credit – \$263

Registration deadline – September 15, 2006. Call Linda Lyons at (970) 491-6867 for information.

Annual Rocky Mountain States Conference

Colorado Technology Education Association

November 9-10, 2006

Wyndham Hotel, Colorado Springs

Professional presentations on topics ranging from wood chips to computer chips will offer something for everyone. For more information, visit <http://www.cteaonline.org/> or contact Scott Aurand at saurand@jeffco.k12.co.us.

CONTINUING EDUCATION COURSES - FALL 2006

Career and Technical Educator Authorization Program (TAP)

The following courses and workshops comprise the TAP program. VE 471 is the introductory course for incoming teachers. VE 486 Practicum is offered to teachers who are working with local mentors. VE 494, VE 472, and VE 473 are open to new and experienced teachers. If taking for renewal credit, please consult with instructor.

Note: Students will receive a separate bill from CSU for a mandatory \$15.00 technology fee intended to support aspects of information technology that impacts all students across college boundaries.

VE 471 - Orientation and Assessment of New Teachers

This is the initial orientation/assessment class for new vocational teachers. The course provides an introduction to teaching with a focus on lesson planning and delivery.

Credits: 2 semester
Days/Dates: Fridays and Saturdays
Oct. 6, 7, 20, 21, Nov. 4
Times: 9:00 am - 4:30 pm
Location: Pueblo (via 2-way interactive delivery)
Tuition: \$452 Fees: \$275 = \$727
Instructor: Linda Lyons
Registration Deadline: September 15, 2006
Text: "Secondary School Teaching" by Kellough
Course Packet Required

VE 494 V - Independent Study (Personal and Professional Growth)

This study will assist teachers in developing a professional growth plan. Professional and occupational growth activities are required.

Credits: 1 semester
Tuition: \$226

VE 486 V - Practicum (1 credit)

Credits: 1 semester
Tuition: \$226
Times: Hours Arranged

VE 472 – Classroom Management

VE 473 – Communication Strategies

These classes were offered late summer. Watch for both classes to be offered again spring semester 2007.

**For more information about any of the TAP courses listed above, contact:
Linda Lyons (970) 491-6867, lmlyons@cahs.colostate.edu or visit the website –
www.colostate.edu/programs/VATLP/**

Application Form for TAP

(For course registration see page 10)

Date: _____

Yes, I have received my letter from the Vocational Credentialing Office instructing me to take _____
of credits. (number)

Yes, I have a contract to work at _____ (name of school) _____ (name of supervisor)

and need (check one/both) Postsecondary credential Secondary Authorization

I will take VE471 in the: (circle one) Fall Spring Summer 200____(fill in year)

Name: _____

Address: _____

City / State / Zip _____

E-mail address: _____ Phone: (____) _____

Mail to: TAP - School of Education, 231 Education Building, Colorado State University
Fort Collins, CO 80523-1588, or fax to (970) 491-1317, or email to lmlyons@cahs.colostate.edu

CONTINUING EDUCATION COURSES - FALL 2006

Career and Technical Credentialing Courses

Credentialing Courses

Listed below is the schedule of the credentialing courses offered Fall 2006. During any given school year we offer two methods of delivery for these credentialing courses: 1) face-to-face 2) on-line modules

Note: Students will receive a separate bill from CSU for a mandatory \$15.00 technology fee intended to support aspects of information technology that impacts all students across college boundaries.

1) FACE-TO-FACE DELIVERY

Each of the three career and technical credentialing courses will be offered face-to-face at least once during the school year. Face-to-Face courses are offered on two weekends (two Friday nights and two Saturdays) in a classroom with an instructor. **In order for a course to “make,” a minimum of 10 students must enroll.**

VE 403 Coordination Techniques of Cooperative Programs – Fall 2006

Face-to-Face

Techniques and methods employed in organization, development and maintenance of cooperative programs.

Credits: 2 semester
Days/Dates: Fridays & Saturdays; October 6, 7, and 20, 21
Times: 6:00-10:00 pm – Fridays
8:00 am-6:00 pm – Saturdays
Location: Denver
Tuition \$452
Instructor: Jack Gallegos
Registration Deadline: September 23, 2006

Offered Face-to-Face – Spring 2007

VE 300 – Principles of Career and Technical Education

VE 402 – Student Organizations in Career and Technical Education

CTE Credentialing Courses/Colorado Credentialing Learning System (CCLS On-line Modules)

VE 300 Principles of Career and Technical Education

VE 402 Student Organizations in CTE

VE 403 Coordination Techniques of Cooperative Programs

All three CTE credentialing courses will be offered through the Colorado Credentialing Learning System (CCLS) the fall of 2006. Each course is two credits = \$452 per course. The Colorado Credentialing Learning System (CCLS) provides online credentialing coursework for career and technical education teachers. Information about CCLS and enrollment forms can be found at <http://www.cteonline.colostate.edu/ccls.html>. Fall enrollment for online credentialing courses is accepted at the beginning of the months of August through October. If this is a first time enrollment in CCLS, the student is required to participate in an online orientation class. For more information, contact Teresa Yohon, CCLS coordinator, at 970-491-5029 or ccls@colostate.edu.

For Professional Development – The Colorado Credentialing Learning System (CCLS) also provides the opportunity for professional development for teachers in the areas of curriculum, technology, diverse students, and program development. Online modules can be combined for a variety of credit hour loads. To learn about CCLS, go to <http://www.cteonline.colostate.edu/ccls.html>. The list of available online professional development modules can be found on the professional development registration form, which is also available at this web location. For more information, contact Teresa Yohon, CCLS coordinator, at 970-491-5029 or ccls@cahs.colostate.edu.

Business and Marketing Education Courses

VE431, Methods/Materials in Business Education and VE441, Methods/Materials in Marketing Education will be offered on-campus Fall 2006. See page 15 for on-campus listing.

(Note: Required coursework for credentialing is determined by the Colorado Credentialing Office, not CSU. Contact Sherry Marston, Credentialing Coordinator, by phone at (970) 595-1650 or by e-mail, credential@cccs.edu.

CONTINUING EDUCATION COURSES - FALL 2006

Career and Technical Credentialing Courses

Applied Academics Credentialing Course

VE 590V Workshop (Achieving Educational Goals through Contextual Teaching and Learning)

This hands-on workshop demonstrates various ways to integrate the following components into existing curriculum: contextual teaching methods, project-based learning, workplace competencies, and Colorado standards. Using a thematic approach, participants will receive practical methods for implementing new ideas into their class using their current curriculum. This course will be offered if at least 10 enrollments are received. Fulfills part of the requirements for the Applied Credential. For additional information contact: Linda Lyons (970) 491-6867, lmylons@cahs.colostate.edu.

Credits:	1 semester	Location:	CSU, Fort Collins
Days/Dates:	Call for information (end of September)	Tuition:	\$263

Business Technology Related Teacher Training

VE 590V Workshop (Business Technology Related Teacher Training (Two 1-credit workshops offered Spring 2007))

The combination of two 1-credit workshops (2 credits total) will meet the requirements of a Business Technology Credential for an existing licensed academic teacher teaching one or two classes in the business technology area, (ex. CISCO, A+, Oracle, Sun), with the rest of his/her time spent teaching core classes such as science or math. One credit is achieved by completing on-line professional development modules administered by CSU (CCLS) in the areas of advisory boards/business partnerships, introduction to student organizations, philosophy of Career and Technical Education, career pathways, and integration of academics and CTE standards. The second credit will be provided through a local district training workshop covering specific CTE related processes (ex. VE135's, program approvals). Call Colorado Credentialing (303-595-1650) to determine if this endorsement is appropriate for you. Watch for specific dates in the Spring 2007 SOE Continuing Education Bulletin.

Vocational Administrative Credentialing Courses

VE 612 Vocational Administrative Strategies (3 credits)

By arrangement – Call 491-7517 for more information. Tuition = \$789

VE 687V Internship (2 credits)

By arrangement – Call 491-7517 for more information. Tuition = \$526

Contact Don Quick at (970) 491-4683 to discuss how the Career & Technical Credentialing courses fit with the CSU School of Education Masters in Education and Human Resource Development – Adult Education and Training specialization.

CONTINUING EDUCATION COURSES - FALL 2006

College of Applied Human Sciences - School of Education

Community College Leadership



Adult Education and Training Master's Degree Program

Master of Education in Education and Human Resource Studies

What?

A 33 semester credit hour M.Ed. program structured around cohort groups and delivered via the two-way interactive video and the internet.

Why?

- Improve adult learning facilities and instructional skills
- Communicate on a one-to-one basis with professors via email
- Participate in electronic bulletin board discussion
- Focus on problem-based learning
- Participate in University-based and site-based activities
- Network with college instructors from other campuses

What Do Past Students Think?

"I didn't realize this program would help me learn how to learn, to challenge my assumptions about learning, and to critically reflect regarding the impact my teaching and facilitating have upon others." Mike Galm, Cohort 2002

"At the end of the program I definitely have...more understanding of technology and its power. I'm more confident in my ability to be a lifelong learner,...[and] I'm very grateful for the CSU philosophy of inclusiveness and openness. It's been a real education in the truest sense." Karen Kaehler, Cohort 2002

"I have gained an awareness of the importance of providing learning opportunities that allow for adult participants to create their own knowledge, develop self-directed skills, and be interdependent with others." Judi Maciel, Warren Tech, Cohort 2001

"The agency visits to other community colleges and adult learning institutions...were invaluable to me. I believe these visits were an integral part of the strengths of the Program." Gloria Coke, Trinidad State Junior College, Cohort 2000

"I didn't think it could be done. Earning a CSU Master's Degree from a distance in two and one-half years while working and living in Trinidad, CO." Dairdre McGlothlin, Trinidad State Junior College, Cohort 1998

"The CSU distance learning program allowed me to develop my skills in distance communication which is critical to remain competitive in today's job market. The master's program was rigorous but rewarding, especially in the area of program development." Karen Pace, Lamar Community College, Cohort 1998



Knowledge to Go Places

Contact: Cliff Harbour, Program Chair
Voice: (970) 491-5425
E-Mail: cliff.harbour@colostate.edu
Web Site: www.colostate.edu/Depts/adulted/

CONTINUING EDUCATION COURSES - FALL 2006

Two-Way Interactive Delivery

Community College Leadership Ph.D. Program Fall 2006

Use registration form
on Page 10

Multimodal: Face-to-Face, Two-Way Interactive Audio and Online

Or contact the program chair, Cliff Harbour, (970) 491-5425

First Friday, August 18, 10:00 to 5:30 (Specific times for each class TBD)

Cohort - 2006

HE 675 – The Community College

Section: 700
Instructor: Tim Davies
Days/Dates: Tuesdays, August 22 to Dec. 5
Friday's – 8/18, 9/1, 10/6, 11/3, 12/1
Times: 5:30-7:00p
Locations: CSU – 234 Education

HE 702 – Community College Curriculum

Sections: X00
Instructor: Cliff Harbour
Days/Dates: Tuesdays, Aug. 22 to Dec. 5
Friday's – 8/18, 9/1, 10/6, 11/3, 12/1
Times: 7:30-9:00p
Locations: CSU – 234 Education

HE 673 – Student Development Theory

Section: X00
Instructor: TBA
Days/Dates: Wednesdays, Aug. 23 to Dec. 6
Friday's – 8/18, 9/8, 10/13, 11/10, 12/8
Times: 5:30-7:00p
Locations: CSU – 234 Education

Cohort – 2005

AD 724 – Adult Teaching and Learning II

Section: X00
Instructor: Don Quick
Days/Dates: Wednesdays, Aug. 23 to Dec. 6
Friday's – 8/18, 9/8, 10/13, 11/10, 12/8
Times: 7:30-9:00p
Locations: CSU – 234 Education

HE 792V – Seminar-Literature Review

Section: 700
Instructor: Cliff Harbour
Days/Dates: Mondays, Aug. 21 to Dec. 4
Friday's – 8/18, 9/15, 10/20, 11/17, 12/8
Times: 5:30-9:00p
Location: CSU – 234 Education

ED 704 – Qualitative Research

Section: 700
Instructor: Jim Banning
Days/Dates: Mondays, Aug. 21 to Dec. 4
Friday's – 8/18, 9/15, 10/20, 11/17, 12/8
Times: 7:30-9:00p
Location: CSU – 234 Education

Cohort – 2003

ED 708 – Narrative Inquiry

Section: 700
Instructor: Tim Davies
Days/Dates: Mondays, Aug. 21 to Dec. 4
Friday's – 8/18, 9/15, 10/13, 11/17, 12/8
Times: 5:30-7:00p
Location: CSU – 229 Education

VE 792MV – Seminar: Proposal Development

Section: 700
Instructor: Ellyn Dickmann
Days/Dates: Mondays, Aug. 21 to Dec. 4
Friday's – 8/18, 9/15, 10/13, 11/17, 12/8
Times: 7:30-9:00p
Location: CSU – 229 Education

Ph.D. Candidates – HE 799V – Dissertation

Section: 700
First Friday, August 25, 12:00 to 3:00, 105B Education; Friday's – 8/25, 9/22, 10/27, 11/17, 12/8
Time: 12:00-3:00p
And Hours Arranged
CSU – 234 Education

Continuous Registration

Consult with your advisor before registering for Continuous Registration (CR)
<http://ramweb.colostate.edu>

CONTINUING EDUCATION COURSES - FALL 2006

Two-Way Interactive Delivery Classes

Adult Education & Training Program Fall 2006

Use registration
form on Page 10

Multimodal: Face-to-Face, Two-Way Interactive Audio and Online

Or contact the program coordinator, Don Quick, (970) 491-4683

First Friday, August 18, 10:00 to 5:30 (Specific times for each class TBD)

Cohort 2005

ED 600 – Introduction to Research Methods

Section: 700
Instructor: Karen Kaminski
Days/Dates: Thursdays, Aug. 24 to Dec. 7
Friday's – 8/18, 10/13, 12/8
Times: 7:15-8:15p
Locations: CSU – 234 Education

Take AD 724 in the Community College Leadership Program as an Elective if needed or one of the AD 590V workshops below.

AD 698V – Research

Section: 700
Hours Arranged
Check with advisor before registering for these credits.

Distance Degree Program Offered through the Division of Continuing Education

Distance Degree Program (Online)

Call (877) 491-4336 or (970) 491-5288 to register

<http://aet.colostate.edu/ddp/> Or contact the program coordinator, Don Quick, (970) 491-4683

AD 620 – Processes and Methods

Section: 810
Instructor: TBA
Days/Dates: Aug. 21 to Dec. 15
Tuition: \$1257

AD 520 – Adult Education

Section: 810
Instructor: Don Quick
Days/Dates: Aug. 21 to Dec. 15
Tuition: \$1257

AD 590V – Workshop: Learning Technologies

Section: 810
Instructor: Karen Kaminski
Days/Dates: Aug. 21 to Dec. 15
Tuition: \$1257

AD 590V – Workshop: Using Bibliographic Software for Research

Section: 865
Open entry course; variable credit – \$419 per credit

AD 692V – Seminar: Capstone

Section: 810
Instructors: Karen Kaminski and Don Quick
Aug. 21 to Dec. 15
Tuition: \$1257

Continuous Registration

Consult with your advisor before registering for Continuous Registration (CR)

<http://ramweb.colostate.edu>

CONTINUING EDUCATION COURSES - FALL 2006

Distance Learning Courses Available

Correspondence Courses and Telecourses...

ED 320 Educational Psychology (Correspondence)

This course combines basic principles of learning theory and human adolescent development with effective teaching strategies and classroom management skills. Topics covered include the psychological conditions of classroom learning and teaching, understanding needs of exceptional and diverse children in the classroom, and motivation. Two exams; optional essay replaces one exam. Course materials, including study guide, are available at Colorado State University's Bookstore.

Credits: 3 semester

ED 628 Models of Teaching (Telecourse)

Exploration of pedagogical topics and skill development related to instructional approaches.

Credits: 3 semester

ED 629 Communications and Classrooms (Telecourse)

Exploration of pedagogical topics and growth experiences related to classroom management and presentation skills.

Credits: 3 semester

Prereq: Written consent of instructor

ED 635 Educators, Systems and Change (Telecourse)

Process of change in education, focusing on teacher's role as leader and facilitator. Assignments and final exam. Students have six months to complete the course. This course is part of the *Postsecondary Teaching Licensure Program*.

Credits: 3 semester

Prereq: ED 485A or B

For registration information on correspondence and telecourses – call the Division of Educational Outreach at (970) 491-5288.

Master of Education – Organizational Performance and Change – Denver Area

The Organizational Performance and Change master's degree program is a cutting edge program designed to meet the unique needs of working professionals. The program focuses on technology, international issues, performance management, and organizational development – all issues that affect the rapidly changing business world today. Constant change and increased competition in the marketplace require individuals skilled in decision making, innovation and up-to-date understanding of global challenges and opportunities. This internationally recognized program has proven to prepare top-notch HR and management professionals to meet the requirements for success.


For more information, please contact: Pam Nicholson at

Colorado State University Continuing Education, 410 17th Street, Suite 1400, Denver, CO 80202,

Phone: (303) 573-6318, Fax: (303) 436-1695.

Email: denver_questions@learn.colostate.edu, Website: www.csu2learn.colostate.edu/denver

CONTINUING EDUCATION COURSES - FALL 2006

Registration Form Continuing Education Courses School of Education for courses on pp. 3-8	Not for on-campus course registrations see pp. 16-21	 Knowledge to Go Places
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Please Print All Information

Full Legal Name _____ Social Security # _____
 (Last) (First) (Middle)

Ethnic Origin (*Optional*) _____ Class Level (*Credit courses only*) _____

A = Asian B = Black, Non Hispanic H = Hispanic I = American Indian W = White, Non Hispanic	Undergraduate: 11 = Freshman (0-29 credits) 21 = Sophomore (30-59 credits) 31 = Junior (60-89 credits) 41 = Senior (90+ credits) 44 = Post Bachelor	Graduate: 51 = seeking graduate credit, but not formally admitted to the Graduate School 52 = Admitted to Grad. School in Master's Program 61 = Admitted to Grad. School in Ph.D. Program
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Birthdate (mo/day/yr) _____ Gender: Female Male

Street Address _____

City _____ State _____ Zip _____

Home Phone (____) _____ Work Telephone (____) _____

Email address _____

Course #	Course Title & Location (City)	Days of Week	Dates	Credits	Tuition & Fees
1.					
2.					
3.					

Total tuition/fees due from courses \$ _____

- Payment: Enclosed is a check or money order (payable to Colorado State University)
 Please charge my MasterCard or VISA (only MasterCard and Visa are accepted)

Credit Card #: _____ Expiration Date: _____

Total tuition/fees are payable in full at the time of registration. Deadline for registration is 10 days prior to start of course(s) for FAX-in registration. Mail-in registration must be postmarked 14 days prior to beginning date of course(s). Students registering after the registration deadline will be assessed a \$25 late fee.

I understand that if I choose to register for alternate class(es) and the class(es) total(s) more than my original class(es), my payments will need to be altered accordingly and I may be contacted by the School of Education Office of Continuing Education for the additional funds.

Will you be receiving financial aid from the University for this semester? _____ Yes _____ No

In compliance with Colorado State law: If you are a male born after December 31, 1959, are you registered with the Selective Service? _____ Yes _____ No

Have you previously earned academic credit from Colorado State University? _____ Yes _____ No

I certify that, to the best of my knowledge, the information furnished here is true and complete without intent of evasion or misrepresentation. I understand that if it is found to be otherwise, it is sufficient cause for rejection or dismissal. I understand that if I want to withdraw from a course, I must notify Sheila Kramer by phoning (970) 491-7517, or toll free 1-866-491-7517, or faxing (970) 491-7204 my request to withdraw. Tuition refunds (minus a \$25 processing fee) are available to students who withdraw before the first one-third of the class has been completed. Full refunds are made to those who are enrolled at the time a course is cancelled.

Signature _____ Date _____

MAIL TO: Colorado State University, School of Education, 202 Education Building, Fort Collins, CO 80523-1588.

OR

FAX TO: Sheila Kramer, School of Education, Colorado State University. (970) 491-7204.

Note: Textbook orders should be placed with the CSU Bookstore in order for books to be received prior to the first class session. Call (970) 491-5461.

ON-CAMPUS EDUCATION COURSES

CSU Fall Semester Homepage: <http://ramweb.colostate.edu>

For a copy of the CSU Fall Semester Bulletin - call 1-800-854-6456 or locally at 491-7985

Adult Education

Office: 209 Education; 491-6316

AD 495 V Indepen Study-Adult Education

Credits: 1-18/Instructor Opt grading /Fee: \$2.00

001 @Dept Hours Arr.

AD 520 Adult Education

Credits: 3/Traditional grading

Class starts Friday, 8/18. Call dept. for time and location. Attendance required. Includes 10/6 and 12/1 Fridays on campus.

Recitation Sections:

R01 @Dept 715- 815p R 234 EDUC Quick

AD 586V Practicum

Credits: 1-18/Instructor Opt Grading

001 @Dept Hours Arr.

AD 620 Processes and Methods

Credits: 3/Traditional grading

Prereq: (AD520 or AD624)

Class starts Friday, 8/18. Call dept. for time and location. Attendance required. Includes 10/6 and 12/1 Fridays on campus.

Recitation Sections:

R01 @Dept 600- 700p+ R 234 EDUC Kaminski

AD 687 V Internship

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

AD 695V Independent Study

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

AD 698 V Research

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

AD 699 V Thesis

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

AD 724 Adult Teaching and Learning II

Credits: 3/Traditional grading

Prereq: (AD624)

Class starts Friday, 8/18. Call dept. for time and location. Attendance required. Includes one Friday per month on campus.

Recitation Sections:

R01 @Dept 730- 900p+ W 234 EDUC Quick

Education

Office: 209 Education; 491-6316

EDCC 275 Schooling in the United States

Credits: 3/Traditional grading

Prereq: Completion of 30 credits of course work.

Rstrct: Freshman not allowed.

Students should intend to enroll in Teacher Licensure Program. Course includes fieldwork. Course requires field experiences. **Each student is responsible for own transportation to field experience site(s).**

001	344428	410- 659p	M	7	EDUC	Radin
002	344429	900-1015a	MW	C238 CLARK	Shore	
003	344430	1000-1115a	MW	7	EDUC	Nicolet
004	344431	110- 225p	TR	7	EDUC	Hall
005	344432	410- 659p	W	7	EDUC	Wallner

ED 331 Educational Technology and Assessment

Credits: 2/Traditional grading /Fee: \$4.00

Prereq: (EDCC275) and (ED 340) Admission to Teacher Licensure.

Rstrct: Freshmen not allowed.

Must register for lecture and laboratory.

001	348064	900-950a	M	220	EDUC	DeMiranda
Section 001 must register for Section L01.						
002	348065	110- 200p	W	220	EDUC	Lyons
Section 002 must also register for Section L02.						
003	348066	410- 459p	T	220	EDUC	Lyons
Section 003 must register for Section L03.						
004	@ Dept	800- 850a	F	220	EDUC	Griffith
Section 004 must register for Section L04. Early Childhood Education students only in Section 004.						

Lab Sections:

L01	348068	1000- 1140a	M	220	EDUC	DeMiranda
L02	348069	210- 350p	W	220	EDUC	Lyons
L03	348070	510- 659p	T	220	EDUC	Lyons
L04	@Dept	900-1040a	F	220	EDUC	Griffith

Early Childhood Education students only in Section L04.

ED 340 Literacy and the Learner

Credits: 3/Traditional grading /Fee: \$6.00

Prereq: Completion of 30 credits of course work. Required background check through CDE, CBI, FBI.

Rstrct: Freshmen not allowed.

Must register for lecture, laboratory and recitation. Course includes 30 hours of fieldwork in public schools and/or community agencies arranged; consent of Teacher Licensure Office. Requires background check. **Course requires field experiences. Each student is responsible for own transportation to field experience site(s).**

001	349343	900- 950a	T	A102 CLARK	Cooner, D
Section 001 must also register for R01, R02 or R03.					
002	349344	900- 950a	T	A102 CLARK	Cooner, D
Section 002 must also register for R04, R05 or R06.					
003	@Dept	110- 200p	R	2	EDUC Jameson
Section 003 must also register for L03 and R07.					

Lab Sections:

L01	349345	110- 250p	T	See Dept.	Cooner, D
Section L01 must also register for 001 and R01, R02 or R03.					
L02	349346	800- 940a	T	See Dept.	Cooner, D
Section L02 must also register for 001 and R04, R05 or R06.					
L03	@Dept	Hours Arr.			Jameson
Section L03 must also register for 002 and R07. Early Childhood Ed students only.					
L04	@Dept			See Dept.	Fritz

Recitation Sections:

R01	349348	310- 400p	T	See Dept.	Dale
R02	349349	310- 400p	T	See Dept.	Davis
R03	349350	310- 400p	T	See Dept.	Oldaker
R04	349351	310- 400p	R	2	EDUC Donaldson
R05	349352	310- 400p	R	104	EDDY Orswell
R06	349353	1000-1050a	R	C250 CLARK	Fritz
R07	@Dept	210- 300p	R	2	EDUC Jameson

Early Childhood Ed students only.

ED 350 Instruction I-Individual-Mgmt

Credits: 3/Traditional grading /Fee: \$6.00

Prereq: (EDCC275 or EDCC310) and (ED340)

Admission to Teachers Licensure Program.

(ED386V)

Rstrct: Teacher Licensure majors only.

Site placement may change due to public school needs. Must register for lecture and laboratory. **Course requires PDS clinical experiences at schools. Each student is responsible for own transportation to field experience site(s).**

001	@Dept	830- 920a+	TR	8	EDUC	Radin
Section 001 must also register for L01 and ED 386 V.001.						
002	@Dept	840- 930a+	TR	13	EDUC	Williams
Section 002 must also register for L02 and ED 386 V.002.						
003	@Dept	310- 400p+	TR	8	EDUC	Woodward
Section 003 must also register for L03 and ED 386 V.003.						

Lab Sections:

L01	@Dept	730- 820a	TR	8	EDUC	Radin
L02	@Dept	740- 830a	TR	13	EDUC	Williams
L03	@Dept	210- 300p	TR	8	EDUC	Woodward

ED 386V Practicum-Instruction I

Credits: 1-3/Pass-Fail grading /Fee: \$2.00
Prereq: (ED310 or EDCC275 or EDCC310) and (ED340)
Admission to Teacher Licensure Program.
Co-req: (ED350)
Rstrct: Teacher Licensure Majors only.

Concurrent registration in ED 350.
Course requires PDS clinical experiences at schools. Each student is responsible for own transportation to field experience site(s).

001	@Dept	950-1040a	TR	8	EDUC	Sayre-Grim
Section 001 must also register for ED 350.001 and L01.						
002	@Dept	1000-1050a	TR	13	EDUC	
Section 002 must also register for ED 350.002 and L02.						
003	@Dept	110-200p	TR	8	EDUC	Hilton-Pitre
Section 003 must also register for ED 350.003 and L03.						

ED 426 Early Childhood Education II

Credits: 4/Traditional grading /Fee: \$8.00
Prereq: (ED425)
Rstrct: Early Childhood Education Teacher Licensure majors only.

Must register for lecture and laboratory. **Course requires field experiences. Each student is responsible for own transportation to field experience site(s).**

001	348089	800-850a	MW	13	EDUC	Jameson
On Site Placement.						

Lab Sections:

L01	348090	900-1150a	MW	See Dept		Jameson
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ED 450 Instruction II – Standards and Assessment

Credits: 4/Traditional grading /Fee: \$8.00
Prereq: (ED331) and (ED350) and (ED386V) and (ED486JV or concurrent registration) Admission to Teacher Licensure.

Co-req: (ED486JV)
Rstrct: Teacher Licensure majors only.

Site placement may change due to public school needs. Must register for lecture and laboratory. Course must be taken semester immediately prior to student teaching semester. **Course requires PDS clinical experiences at schools. Each student is responsible for own transportation to field experience site(s).**

001	@Dept	800-940a+	TR	11	EDUC	Malette
002	@Dept	800-940a+	TR	112	NATRS	
003	@Dept	800-940a+	TR	2	EDUC	Wyman
004	@Dept	800-940a+	TR	1	EDUC	Nicolet
005	@Dept	800-940a+	TR	236	EDUC	Uchiyama

Lab Sections:

L01	@Dept	1000-1050a+	TR	11	EDUC	Malette
Section L01 must also register for 001 and ED 486JV.001.						
L02	@Dept	1000-1050a+	TR	112	NATRS	
Section L02 must also register for 002 and ED 486JV.002.						
L03	@Dept	1000-1050a+	TR	2	EDUC	Wyman
Section L03 must also register for 003 and ED 486JV.003.						
L04	@Dept	1000-1050a+	TR	1	EDUC	Nicolet
Section L04 must also register for 004 and ED 486JV.004.						
L05	@Dept	1000-1050a+	TR	236	EDUC	Uchiyama
Section L05 must also register for 005 and ED 486JV.005.						

ED 460 Methods & Materials-Tchg Science

Credits: 4/Traditional grading /Fee: \$8.00
Prereq: Admission to Teacher Licensure Program.
Rstrct: Only Teacher Licensure majors.

Must register for laboratory and recitation.

001	348085	600-850p	W	B302	NESB	Knight
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Lab Sections:

L01	348086	Hours Arr.				
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ED 462 Meth/Assess in Tching Language

Credits: 4/Student Opt grading /Fee: \$8.00
Prereq: Admission to Teacher Licensure Program; oral and written competency in the language endorsement area.
Rstrct: Teacher Licensure majors only.

001	348087	410-520p	MWF	236	EDUC	Francis
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ED 463 Methods-Teaching Language Arts

Credits: 4/Traditional grading /Fee: \$8.00
Prereq: Admission to Teacher Licensure Program.
Rstrct: Teacher Licensure majors only.

001	348088	1000-1140a	MW	236	EDUC	Reid, Lou
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ED 465 Mthds & Materials-Social Studies

Credits: 4/Traditional grading /Fee: \$8.00
Prereq: Admission to Teacher Licensure Program.
Rstrct: Teacher Licensure majors only.
Placement in ED465 contingent on student teaching during the following semester.

001	@Dept	900-1040a	MW	117	EDDY	Long, K
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ED 466 Methods and Assessment Art Ed

Credits: 4/Traditional grading /Fee: \$32.00
Prereq: (ED310 or EDCC275 or EDCC310) –ENFORCED
Admission to Teacher Licensure Program.

Rstrct: Teacher Licensure majors only.

001	@Dept	800-940a	MW	F113	ART	Fahey
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ED 476 Choral Mthds-Secondary Schools

Credits: 2/Traditional grading /Fee: \$51.00
Prereq: (MU217) –ENFORCED
Admission to Teacher Licensure Program.

Rstrct: Teacher Licensure majors only.
Must register for lecture and laboratory.

001	346749	1210-100p	M	105	MUSIC	Kim, Jame
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Lab Sections:

L01	346748	1210-100p+	WF	105	MUSIC	Kim, Jame
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ED 477 Instrumntl Mthds-Secondary Sch

Credits: 2/Traditional grading /Fee: \$51.00
Prereq: (MU217) –ENFORCED
Admission to Teacher Licensure Program.

Rstrct: Teacher Licensure majors only.
Must register for lecture and laboratory.

001	346751	900-950a	W	215	MUSIC	Moore, S.
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Lab Sections:

L01	346750	1000-1140a	M	215	MUSIC	Moore, S.
		1000-1050a	W	215	MUSIC	

ED 485AV Student Teaching-Elementary

Credits: 6-14/Instructor Opt grading /Fee: \$2.00
Prereq: (ED450) and appropriate special methods courses.
Teacher Licensure majors only.

Course requires field experiences. Each student is responsible for own transportation to field experience site(s).

001	346752	Hours Arr.				Lofquist
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ED 485BV Student Teaching-Secondary

Credits: 6-14/Instructor Opt grading /Fee: \$82.00
Prereq: (ED450) and appropriate special methods courses.
Teacher Licensure majors only.

Course requires field experiences. Each student is responsible for own transportation to field experience site(s).

001	346753	Hours Arr.				Lofquist
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ED 486AV Practicum-K-12 Classroom

Credits: 1-18/Instructor Opt grading /Fee: \$2.00
Prereq: Admission to Teacher Licensure Program.
Rstrct: Teacher Licensure majors only.

001	345798	Hours Arr.				
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ED 486JV Practicum-Instruction II

Credits: 1-18/Instructor Opt grading /Fee: \$2.00
Prereq: Admission to Teacher Licensure Program.
Rstrct: Teacher Licensure majors only.

Course requires PDS clinical experience at schools. Each student is responsible for own transportation to field experience site(s).

001	@Dept	1100-1150a+	TR	11	EDUC	Hixon, C.
Section 001 must also register for ED450.001 and L01.						

002	@Dept	1100-1150a+	TR	112	NATRS	
Section 002 must also register for ED450.002 and L02.						

003	@Dept	1100-1150a+	TR	2	EDUC	
Section 003 must also register for ED450.003 and L03.						

004	@Dept	1100-1150a+	TR	1	EDUC	
Section 004 must also register for ED450.004 and L04.						

005	@Dept	1100-1150a+	TR	236	EDUC	Shaw, J.
Section 005 must also register for ED450.005 and L05.						

ED 493AV Seminar-Professional Relations

Credits: 1-3/Pass-Fail grading /Fee: \$2.00
Prereq: (ED426 or ED450) and appropriate content methods courses; must be concurrent registration in ED 485A or B or C.
Teacher Licensure majors only.

001	344414	Hours Arr.				Lofquist
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ED 494V Independent Field Studies

Credits: 1-18/Instructor Opt grading /Fee: \$2.00

001	@Dept	Hours Arr.				
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ED 495V Independent Study

Credits: 1-18/Instructor Opt grading /Fee: \$2.00

001	@Dept	Hours Arr.				
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ED 525C Exprt Tchg-Thinking & Learning

Credits: 2/Traditional grading
Prereq: Bachelor degree; admission to Teacher Licensure Program.

Recitation Sections:

R01 @Dept Hours Arr.
Project Promise.

ED 525E Expert Tchng-Stndrds Assessmnt

Credits: 2/Traditional grading
Prereq: Bachelor's degree, admission to Teacher Licensure Program.

Recitation Sections:

R01 @Dept Hours Arr.
Project Promise.

ED 551 Multicult&Special Populations

Credits: 3/Traditional grading
Prereq: Bachelor degree.
Rstrct: Education and Human Resource Studies majors only until 4/28, then open to all majors.

001 345801 410- 659p T 2 EDUC

ED 552 School Counseling Prog Del/Eval

Credits: 3/Traditional grading
Prereq: (ED550)

R01 343807 600- 850p+ W 236 EDUC Carlson

ED 600 Introduction-Research Methods

Credits: 3/Traditional grading
Rstrct: Education and Human Resource Studies and Student Affairs-Higher Education majors only until 4/28, then open to all majors.

001 345803 410- 659p M 132 WAGAR Geroy
002 345802 700- 950p T 132 WAGAR Geroy
003 @Dept 715- 815p+ R 229 EDUC Kaminski
Section 003 class starts Friday, 8/18. Attendance required. Includes 10/13 and 12/8 Fridays on campus.

ED 606 Measurement Concepts

Credits: 3/Traditional grading
Prereq: (ED600)

001 348022 700-950p T 8 EDUC Most

ED 625 Foundations of Counseling

Credits: 3/Traditional grading
Prereq: Bachelor's degree
Rstrct: Counseling and Career Development students only.
Credit not allowed for both VE 692EV and ED 625. Must register for lecture and recitation. Students must register concurrently with ED 650.

001 348111 410- 550p TR 236 EDUC Kees
Foundations of Counseling. This section meets 8/21 to 10/15.

Recitation Sections:

R01 348112 600- 650p TR 236 EDUC Kees
This sections meets 8/21 to 10/15.

ED 628 Models of Teaching

Credits: 3/Traditional grading

001 348109 Hours Arr.
Project Promise.
002 348110 410-659p W 8 EDUC Timpson

ED 648A Professional Learning Community

Credits: 1/Traditional grading
Co-req: (ED687DV)

001 @ Dept Hours Arr. Cooner

ED 650 Individual Guidance&Counseling

Credits: 3/Traditional grading
Prereq: (ED625)
Rstrct: Counseling and Career Development students only. Must register for lecture and recitation. Students must register concurrently with ED 625.

001 348062 410- 550p TR 236 EDUC Kees
This section meets 10/16 to 12/10.

Recitation Sections:

R01 348063 600- 650p TR 236 EDUC Kees
This section meets 10/16 to 12/10.

ED 652 Ethics-Counseling/Career Devel

Credits: 3/Traditional grading
Prereq: Admission to Counseling and Career Development Program.
Rstrct: Education and Human Resources Studies and Counseling Endorsement majors only until 8/25, then open to all majors.

001 343938 Hours Arr. Anderson
Meets Fridays 5-8p and Saturdays 9a-5p on 8/25-26, 9/8-9, 9/15-16; 10/6-7, 11/3-4 and 12/1-2 in Education 13.

ED 684V Supervised College Teaching

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.
002 @Dept Hours Arr.

ED 686AV Practicum-Administration

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.
002 @Dept Hours Arr.

ED 686DV Practicum-Guidance&Counseling

Credits: 1-18/Instructor Opt grading

001 @Dept 410- 550p+ W 17 EDUC Anderson
002 @Dept 410- 550p+ W See Dept. Littrell

ED 687BV Internship-Principal

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr. Cooner, D

ED 687CV Internship-Guidance&Counseling

Credits: 1-18/Instructor Opt grading

001 @Dept 410- 550p R 8 EDUC Anderson
002 @Dept 410- 550p R 229 EDUC Anderson

ED 693EV Seminar-Instruction

Credits: 1-18/Instructor Opt grading

001 @Dept 410- 659p W 4 EDUC
Project Promise.
002 344744 Hours Arr. Wallner
Team VI students.
003 344745 Hours Arr. Wallner
Team VII students.

ED 694V Indep Field Studies

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

ED 695V Independent Study

Credits: 1-81/Instructor Opt grading

001 @Dept Hours Arr.
002 @Dept Hours Arr.

ED 696V Group Study

Credits: 1-18/Instructor Opt grading

002 @Dept 110- 250p T 2 EDUC Felix
Ethical and Practical Issues In Student Affairs.

ED 698V Research

Credits: 1-18/Instructor Opt grading

001 345811 Hours Arr.
002 355916 Hours Arr.

ED 699V Thesis

Credits: 1-18/Instructor Opt grading

001 345812 Hours Arr.

ED 704 Qualitative Research

Credits: 3/Instructor Opt grading
Prereq: (ED600)

001 348072 410- 659p M 1 EDUC Littrell
002 @Dept 730- 900p+ M 234 EDUC Banning
Section 002 is taught online. Class starts Friday, 8/18. Call dept. for time and location. Attendance required. Includes one Friday per month on campus. CCL only 16 weeks; section dates 8/21 to 12/10.
003 348074 Hours Arr. Banning
Section 003 is taught on-line 16 weeks; section dates 8/21 to 12/10.

ED 708 Narrative InquiryCredits: 3/Traditional grading
Prereq: (ED704)001 348002 410- 659p M 105B EDUC Safarik
002 @Dept 530- 700p M 229 EDUC DaviesSection 002 is taught on-line. Class starts Friday, 8/18; call dept. for time and location.
Attendance required. Includes one Friday per month on campus. CCL only.**ED 709 Leadership Development**

Credits: 3/Traditional grading

001 350067 700- 950p+ T 236 EDUC

ED 713 Tchg, Learning & Profess Growth

Credits: 3/Traditional grading

Prereq: Admission to Ph.D. program or written consent of instructor.

001 348717 700- 950p R 236 EDUC

ED 786V Practicum

Credits: 1-18/Pass-Fail grading

001 @Dept Hours Arr.

ED 787V Internship

Credits: 1-18/Pass-Fail grading

Prereq: Admission to Ph.D. program or written consent of instructor.

001 @Dept Hours Arr.

ED 792V Seminar

Credits: 1-18/Instructor Opt grading

Prereq: Admission to Ph.D program or written consent of instructor.

001 @Dept Hours Arr.

ED 795V Independent Study

Credits: 1-18/Pass-Fail grading

001 @Dept Hours Arr.

002 @Dept Hours Arr.

Higher Education

Office: 209 Education; 491-6316

HE 662 Trends, Issues & Assessment

Credits: 2/Traditional Opt grading

Prereq: Enrollment in the SAHE program or written consent of instructor.

001 @Dept Hours Arr. Dolak/McK

HE 670 College Student Personnl Admin

Credits: 3/Traditional grading

Prereq: Written consent of instructor.

Rstrct: Student Affairs-Higher Education majors only.

Recitation Sections:

R01 @Dept 330- 620p W 2 EDUC Ellis

HE 671 Higher Education Administratn

Credits: 3/Traditional grading

Prereq: (HE670) or written consent of instructor.

001 @Dept 310- 450p T 108 NATRS Kuk

HE 672 Ethical & Practical Issues

Credits: 2/Traditional grading

Prereq: Enrollment in the SAHE program or written consent of instructor.

001 @Dept Hours Arr.

HE 673 Student Development Theory

Credits: 3/Student Opt grading

Prereq: (HE670)

Recitation Sections:

R01 @Dept 530- 700p+ W 234 EDUC

Section R01 starts Friday, 8/18. Call dept. for time and location. Attendance required.
Includes one Friday per month on campus.R02 @Dept 900- 1150a R 115 DURRL Donovan/
Miller**HE 675 The Community College**

Credits: 3/Traditional grading

Prereq: (VE601) or appropriate experience.

Class starts Friday, 8/18. Call dept. for time and location. Attendance required. Includes
one Friday per month for site visit.

001 @Dept 530- 700p+ T 234 CLARK Davies

HE 677 Law in Student Affairs

Credits: 3/Traditional grading

Prereq: (HE670)

001 @Dept 900- 1150a F 236 EDUC Culpepper

HE 687V Internship

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

HE 694V Independent Field Studies

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

HE 695V Independent Study

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

002 @Dept 500- 559p T 108 NATRS

HE 702 Community College Curriculum

Credits: 3/Traditional grading

Prereq: (HE675 or concurrent registration)

Must register for lecture and recitation. Class starts Friday, 8/18. Call dept. for time and
location. Attendance required. Includes one Friday per month for site visit.

001 @Dept 730-900+ T 234 EDUC Harbour

Recitation Sections:

R01 @Dept Hours Arr.

Harbour

HE 792V Seminar

Credits: 1-6/Traditional grading

Prereq: (HE710) or consent of program chair.

Community College Leadership. Class starts Friday, 8/18. Call dept. for time and location.

Attendance required. Includes one Friday per month on campus.

001 @Dept 530- 700p+ M 234 EDUC Harbour

HE 799V Dissertation

Credits: 1-18/Instructor Opt grading

First Friday, 8/18, attendance expected. Includes one Friday per month for site visit.

001 344742 Hours Arr.

Vocational Education

Office: 209 Education; 491-6316

VE 386V Practicum

Credits: 1-18/Instructor Opt grading /Fee: \$2.00
Prereq: (VE300 or concurrent registration)
Admission to Teacher Licensure Program.

001 @Dept Hours Arr.

VE 387V Internship

Credits: 1-18/Instructor Opt grading /Fee: \$2.00

001 @Dept Hours Arr.

VE 425 Methods/Materials-Ag Education

Credits: 4/Traditional grading /Fee: \$8.00
Prereq: Admission to Teacher Licensure Program.
Co-req: (ED450 and ED486JV and VE492V)
Rstrct: Teacher Licensure majors only.

001 348061 210- 559p M 11 EDUC Enns

VE 431 Methods/Materials-Business Ed

Credits: 4/Traditional grading /Fee: \$8.00
Prereq: Successful completion of Phase II of Teacher Licensure Program or
written consent of instructor.
Rstrct: Teacher Licensure majors only.

001 348055 310- 559p+ R 13 EDUC Kappel, K

This section meets 8/21 to 11/5.

002 @Dept Hours Arr.

Alternative delivery.

VE 441 Mthds/Materis-Voc Marketing Ed

Credits: 1/Traditional grading /Fee: \$2.00
Prereq: (VE 431 or concurrent registration) Admission to Teacher Licensure
Program or written permission of instructor.
Rstrct: Teacher Licensure majors only.

001 348053 310- 559p+ R 13 EDUC Kappel, K

This section meets 11/6 to 12/10.

002 @Dept Hours Arr.

Alternative delivery.

VE 451 Methods-Family & Cons Sci Ed

Credits: 4/Traditional grading /Fee: \$8.00
Co-req: ED450 or ED350
Rstrct: Teacher Licensure majors only.
Must register for lecture and laboratory.

001 348051 210- 325p MW 1 EDUC Mallette

Lab Sections:

L01 348052 110- 200p MW 1 EDUC Mallette

VE 485V Student Teaching

Credits: 1-18/Instructor Opt grading /Fee: \$82.00
Prereq: (ED450) and appropriate special (content) methods courses.
Rstrct: Only Teacher Licensure majors.
Course requires field experiences. Each student is responsible for
own transportation to field experience site(s).

001 344975 Hours Arr. Lofquist

VE 486V Practicum

Credits: 1-6/Instructor Opt grading /Fee: \$2.00
Prereq: Admission to Teachers Licensure Program.

001 @Dept Hours Arr.

VE 492V Seminar-Professional Relations

Credits: 1-18/Instructor Opt grading /Fee: \$2.00
Prereq: (ED450) and (ED485A or ED485B or VE485V)
and appropriate special (content) methods course; concurrent
registration in ED 485A or B or VE 485.
Rstrct: Teacher Licensure majors only.

001 346698 600- 650p M 11 EDUC Enns

Agricultural Education.

002 346699 Hours Arr. Kappel

Student teachers in career and tech education areas.

VE 494V Independent Study

Credits: 1-18/Instructor Opt grading /Fee: \$2.00

001 @Dept Hours Arr.

VE 500 Career and Employment Concepts

Credits: 3/Traditional grading
Prereq: Bachelor's degree.
Rstrct: Education and Human Resource Studies and Counseling Endorsement
majors only until 7/28, then open to all majors.

Recitation Sections:

R01 346872 410- 659p M 13 EDUC Feller

VE 520V Teaching Agricultural Education

Credits: 1-18/Traditional grading
Prereq: (VE425)

001 @Dept Hours Arr.

VE 570 Perspectives of Special Ed

Credits: 3/Traditional grading
Must register for lecture and laboratory.

001 348388 700- 950p M 236 EDUC

Lab Sections:

L01 348389 Hours Arr.

VE 618 School Law

Credits: 3 /Instructor Opt grading

Recitation Sections:

R01 348720 700- 950p M 13 EDUC Whaley

VE 666 Program Evaluation

Credits: 3/Traditional grading
Prereq: (ED600)

001 347304 410- 659p T 11 EDUC Albright

002 @Dept 410- 659p W 104 EDDY Albright

SAHE Students only.

VE 668 Learning Transfer

Credits: 3/Traditional grading
Prereq: (VE665)

001 348721 410- 659p W 13 EDUC Dixon

VE 672 Change Facilitation

Credits: 3/Traditional grading
Prereq: (VE506)

001 349025 410- 659p+ R 11 EDUC Venneberg

VE 684V Supervised College Teaching

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

VE 687V Internship

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

VE 694V Independent Study

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

VE 698V Research

Credits: 1-18/Instructor Opt grading

001 346704 Hours Arr.

VE 699V Thesis

Credits: 1-18/Instructor Opt grading

001 346705 Hours Arr.

VE 700 Quantitative Research Methods

Credits: 3/Traditional grading
Prereq: (ED606 or concurrent registration)

001 343647 410- 659p R C363 CLARK Gloeckner

VE 707 Quant Data Collection Methods

Credits: 3/Traditional grading
Prereq: (VE700)

Recitation Sections:

R01 343809 700-950p R 11 EDUC Makela

VE 765 Strategic Plan-Educ for Work

Credits: 3/Traditional grading
Prereq: (EC504) and (VE665)

001 348722 410- 659p M 8 EDUC Gilley

VE 786V Practicum

Credits: 1-18/Instructor Opt grading

001 @Dept Hours Arr.

VE 792IV Seminar-Data Analysis Interpret

Credits: 1-18/Instructor Opt grading

001 348113 410- 659p R 106 EDDY Most

Regression.

VE 792MV Seminar-Proposal Development

Credits: 1-18/Instructor Opt grading

001 347751 410- 659p W 1 EDUC Gloeckner

002 @Dept 730- 900p+ M 229 EDUC Dickmann

VE 799V Dissertation

Credits: 1-18/Instructor Opt grading

001 346707 Hours Arr.

Registration Information for On-Campus Courses

Office of Records and Registration

Questions regarding any of the following information, except as otherwise noted, should be directed to the Office of Records and Registration (970-491-4860 or RecordsOffice@colostate.edu), located in the Administration Annex. Office hours are Monday through Wednesday and Friday, 7:45 a.m. until 4:45 p.m.; Thursday, 9:00 a.m. until 4:45 p.m.; and Monday through Friday (7:30 a.m.-4:30 p.m. during summer session).

College Opportunity Fund Stipend

The College Opportunity Fund Stipend (COF) provides state tax dollars to colleges and universities for undergraduate students paying in-state tuition. The fund was created by an Act of the Colorado State legislature in 2004 to heighten awareness that state tax dollars are used to offset the costs of undergraduate education.

The COF application must be submitted only once; however, each term the student must authorize to obtain the stipend on their behalf and apply it to their tuition bill. Eligible students who fail to approve this authorization are required to pay the full amount of in-state tuition without the State stipend support.

The College Opportunity Fund application is required and is available on the College Access Network at cof.college-access.net.

Registration Procedures

By the act of registration (i.e., requests for and assignment to one or more classes), you are financially liable to the University for assessed tuition, fees and charges. Unless you officially withdraw from the University (see **WITHDRAWAL**) during the authorized withdrawal periods you are obligated to pay the full amount of the assessment and are subject to grades regardless of whether you attend class.

The University will mail a billing statement to a designated billing address or current address if no billing address is on file. If full payment of University charges is not made when due, you are subject to a late payment charge. Direct billing questions to Student Financial Services, in the Administration Annex, (970) 491-6321.

Registration, including schedule changes (adds and drops), is accomplished on-line at www.colostate.edu. Select Students/RAMweb link, enter your eID (eName and ePassword), click on the RAMweb tab, and then select registration. In order to fully benefit from the system, it is essential that you follow the required procedures and conform to the established deadlines. Preparation prior to registration minimizes mistakes and time on the system, thereby reducing the demand during peak registration periods.

CANCELING YOUR REGISTRATION

You may cancel your registration at any time through August 20, 2006, the day before classes begin, by using the registration system to drop all courses for which you are registered. All tuition, fees and charges for Fall Semester 2006 will be canceled. All financial aid awarded prior to the beginning of classes will be canceled if you fail to enroll. You are the only one, through the use of your eID to access the system, who can cause this cancellation. On, or after, August 21, see SCHEDULE CHANGES.

PREPARATION FOR REGISTRATION

Contact your adviser for assistance in selecting your courses. If you do not know who your adviser is, contact the department of your major for assistance. Students with the following majors should contact the Center for Advising and Student Achievement: University Open Option, Open Option Seeking Art, Open Option Seeking Engineering, Open Option Seeking Physics, Open Option Seeking Business, Open Option Seeking Technical Journalism, Applied Human Sciences Open Option, Start-Up, and GUEST. College Open Option students should contact their college dean's office.

SMART

During your department advising session you will be issued a Schedule Manager for Advising and Registration by Technology (SMART) form. This document will include personal information about you, such as class (for the next term), college, major, second major, minor, address, etc. The accuracy of this information must be checked by you and, if necessary, corrected in the Office of Records and Registration. The SMART also contains information about your registration for the fall semester. This will include your advising code if applicable, the beginning time for your access to the registration system, HOLDS on your registration, registration and schedule change deadlines, etc. Get your SMART FORM before you attempt to register.

eID

Your eidentity (eID) is to be used for the duration of your enrollment at Colorado State. Your eID (eName and ePassword) is required for access to the registration/grades system and RAMweb. It provides security to your registration records, so do not share with others. If you believe it has been compromised, you may change your ePassword at www.colostate.edu and click on Students/RAMweb. Then click on Login Help/Forgotten ePassword and follow the directions.

ADVISING CODE

Some students are required to seek advising before they register. An advising code must be entered at their first use of the registration system each term. This code changes each term and is available on their SMART form from an advisor/department. This code is in addition to the eID (eName and ePassword) required for registration.

HOLDS

Academic and administrative offices can place HOLDS on your registration which prevent registering or changing your registration schedule. HOLDS are placed for a variety of reasons (academic, financial, etc.). **Failure to meet a payment deadline will result in a financial HOLD, which will prevent adds for a registered student.** Each HOLD and the office involved (including office locations) is listed by the registration system. These may differ from those listed on the SMART since HOLDS are continually updated. You must clear each HOLD with the office involved. Clear your HOLDS before you attempt to register.

If a HOLD is placed on your registration after you have registered, your registration will not be automatically canceled. However, you will not have registration access to adjust your schedule or to register for subsequent terms until the HOLDS are cleared. **HOLDS do not extend other deadlines. HOLDS must be cleared prior to deadlines or adds and drops will not be authorized. HOLDS do not prevent dropping or withdrawing from a class.**

REGISTRATION SYSTEM

OPERATING HOURS

The registration system will operate during the following time periods:

- 6:00 a.m. - 12:00 p.m. Monday through Thursday
- 6:00 a.m. - 10:00 p.m. Friday
- 8:00 a.m. on Saturday through 11:30 p.m. on Sunday

All of these times are subject to change due to demands on the system or equipment availability. Access time is limited.

REGISTRATION PROCEDURE

Before accessing the registration system:

- Access the Fall 2006 Online University Class Schedule;
- Query your options for courses and sections;
- Have alternative courses and sections identified.

If you lack this necessary information while you are registering, you can exit the system and re-enter when you are ready.

Some departments place class restrictions, major restrictions or prerequisites on courses or sections of courses. These restrictions will be listed with each course. Some restrictions may be temporary until students of designated class or major have had an opportunity to register for the course or section involved. Exceptions to these restrictions may be made only by the academic department offering the course.

When you are denied enrollment in a course, the reason is given. Reasons could include: class is filled, ineligible because of class or major restriction, time conflict with another course, lacking prerequisites, etc. You may be eligible for another section of the same course, and you can request a list of open sections.

You may also re-enter the system to add another course, drop a course for which you registered earlier, or change credits in a variable credit course for which you are registered. You are urged to do this prior to mid-August when the use of the registration system will increase as the first day of classes approaches.

LATE REGISTRATION (Add First Class)

A late registration charge of \$50 is assessed for adding the first course on or after the first day of classes or for late adds after the registration period.

PAYMENT OF ACCOUNTS

University payment schedules are as follows:

Charges	Due Date
Approx. 1/3 tuition, fees, technology charges and housing	August 10, 2006
Approx. 1/3 tuition, fees, technology charges and housing *	September 11, 2006
Approx. 1/3 tuition, fees, technology charges and housing plus new charges**	October 10, 2006

* 2/3 if not assessed on first statement

** all due if not assessed on first two statements

University charges are due by the date specified on your bill. Due dates are the 10th of each month unless the 10th falls on a weekend or a holiday. Mailed payments must reach the University Cashier's Office, 8015 Campus Delivery, by 4:00 p.m. on the due date. Payments by check are processed when received – postmarks do not apply and future dates are not honored. Online payments through the Web Cashier or CASHNet SmartPay must be made by 2:00 p.m. on the due date for the payment to be considered timely. Penalties for late payment include holds on University services and a 1.5 percent late payment charge of the past due balance will be assessed to student accounts for the purpose of encouraging prompt payment.

- Failure to pay amounts due may result in referral of outstanding balances to a collection agency. These agencies may take legal action to collect past due balances. Further, the University reserves the right to include a penalty fee and financial hold for returned checks.

- The University will not register a student, confer a degree on a student, nor provide official transcripts to a student or former student who has past due financial obligations to the University.

- Students are responsible for all charges on their account and arrangement of payments due. Payments should only be made when a balance due exists on an account. Credit card overpayments will be credited back to the originating card. All other overpayments will be refunded to the student.

- Students who are sponsored by a third party may request direct billing to the sponsor for tuition, fees, and other related educational expenses. Detailed information on sponsor billing is available upon request from the Student Financial Services Office or www.sponsorbill.colostate.edu. Arrangements for sponsor billing must be made prior to the student account due dates to prevent late payment penalties.

"Billing Information" under the RAMweb tab at www.rampoint.colostate.edu provides more information on billing statement information, accepted payment methods, credit balance refunds, and education tax credit information. Student Account Billing Statements are mailed to your billing address. If a billing address has not yet been created, statements will be mailed to your current mailing address on file with the University. To update your billing or mailing address, log on to www.rampoint.colostate.edu, click on RAMweb tab and select "Address View/Update."

Please direct questions about your student account to Student Financial Services, (<http://sfs.colostate.edu>) Colorado State University, 8023 Campus Delivery, Fort Collins, CO 80523-8023, stop in at 103 Administration Annex or call (970) 491-6321.

SCHEDULE CHANGES

Schedule changes are made on the registration system during authorized periods.

Courses can be added, sections changed within a course and credits changed in a variable credit course based on the add periods listed below. Courses which restrict add/drop adjustments are noted under the course listing.

Academic departments may drop from classes students who fail to attend either of the first two class meetings or the first meeting of a class which meets once a week. **You are responsible to see that the course is dropped or you will be subject to grades and tuition and fees for the course.**

Short term Courses (less than 16 weeks):

- These courses have the in-session weeks printed under the section.
- Courses taught in less than 16 weeks have proportionately shorter add/drop periods. See the chart below for schedule periods.

Full term Courses (16 weeks):

*Regular Add/Drop Courses:

- Add period ends Wednesday, September 6
- Course drop period ends Wednesday, September 6
- Course withdrawal period ends Monday, October 16

*Special Add/Drop Courses:

Special A:

- Add period ends Sunday, August 27
- Course drop period ends Wednesday, September 6
- Course withdrawal drop period ends Monday, October 16

Special B:

- Add period ends Sunday, August 27
- Course drop period ends Thursday, August 24
- Course withdrawal period ends Monday, October 16 (only allowed with instructor/department memo)

**Restricted periods*

FEE ADJUSTMENTS FOR SCHEDULE CHANGES

An adjustment of tuition and fees is allowed during the schedule change period, August 21-September 6. After this deadline, there is no adjustment in tuition and fees should you drop a course. Courses taught in less than sixteen weeks have proportionately shorter add/drop periods.

WITHDRAWAL FROM UNIVERSITY

If the term has not commenced, see CANCELLATION. If you attempt to drop all of your courses after August 20, the registration system will prevent the dropping of your last course and direct you to the Center for Advising and Student Achievement to withdraw from the University. In this situation, as the term has commenced, you will be responsible to pay all or part of assessed tuition and fees depending on the date of your withdrawal through the Center for Advising and Student Achievement, 202 Aylesworth NE, (970) 491-7095.

GRADES

Colorado State University does not mail printed grade reports to students. You may access RAMweb to obtain this information. Grades are usually available by the fourth working day after finals week.

ADDRESS CHANGES

It is important to maintain a current mailing address with the University. Registration information, bills, and other important information are sent to this address (an optional billing address is available to send bills to another address). To change your mailing or billing address, access RAMweb. The University also requires that each enrolled student provide an email address. Students may use either the email service of their choice or the free email service the University provides through Holly/Lamar and some colleges. If you have any questions, please contact the Records and Registration Office in Room 100, Administration Annex or call (970) 491-7148.

PHOTO ID CARDS

Students can obtain University ID cards between 7:45 a.m. and 4:45 p.m., Monday through Friday at the University ID/Vending Office in the Lory Student Center or at the Palmer Center (Housing and Food Services Office). You must bring in a government-issued picture ID, i.e., driver's license, military, passport. Your photo will be taken and an ID will be issued immediately. Residence hall students should go to the Palmer Center for their ID cards. There is a \$10.00 fee to new full-time Colorado State students, and \$15 (subject to change) will be charged to current students needing a replacement. Please call (970) 491-2344 if you have any questions.

HEALTH INSURANCE

The optional accident/sickness policy supplements Hartshorn Health services which are prepaid by semester student fees. The supplemental health insurance policy requires enrollment for Fall semester at an additional fee. See INSURANCE BROCHURE for detailed information or call the Student Insurance Office at (970) 491-5118 (select menu option). This optional plan is designed to include the most needed benefits at an affordable cost.

All students are encouraged to purchase this insurance unless you have other adequate coverage. You may change your option at the Hartshorn Health Service until February 1. **AFTER THIS DATE, YOUR SELECTION IS FINAL. YOU WILL BE BILLED ACCORDINGLY.** Part-time students (students registered for less than six credits) may buy health insurance and **WILL BE BILLED THE SEMESTER HEALTH FEE.** Enrollment deadline for insurance is September 6, 2006.

Spouse and/or children may arrange coverage **ONLY** by enrolling at Hartshorn Health Service, Student Insurance Office, prior to September 6. Students must be insured for dependents to be eligible. International students and their dependents must be enrolled in a health plan that is sponsored by Colorado State.

IMPORTANT! IT IS YOUR RESPONSIBILITY TO ENROLL YOURSELF AND YOUR DEPENDENTS FOR THE FALL SEMESTER. YOU DO NOT HAVE CONTINUOUS COVERAGE AUTOMATICALLY. Contact the Insurance Office, Hartshorn Health Service or call (970) 491-5118 (select "1" at menu option) for rates, benefits, exclusions, pre-existing clause or other information. Select a staff member to answer more specific questions.

HOW TO ENROLL-During your first registration access for Fall 2006, indicate if you wish to enroll in the student health insurance option or indicate if you do not. Students wishing to change their option at a later date, **MAY ONLY DO SO THROUGH SEPTEMBER 6, 2006**, at the Student Insurance Office, Hartshorn Health Service, Upper level. No enrollment/cancellation will be allowed after that time. Earliest effective date of insurance coverage for Fall semester is August 21, 2006, or date of enrollment, whichever is later.

IF YOU FAIL TO REGISTER FOR CLASSES AT THE TIME YOU REQUEST INSURANCE, YOUR REQUEST IS VOID. YOU MUST COME TO THE INSURANCE OFFICE IMMEDIATELY. ANY REQUEST FOR

ENROLLMENT THROUGH THE REGISTRATION PROCESS WILL BE FOLLOWED UP WITH A LETTER OF CONFIRMATION AND AN INSURANCE ID CARD.

IMMUNIZATION POLICY

Colorado State University, in compliance with Colorado State law and Health Department regulations, requires persons born January 1, 1957 or later to show proof of immunity against measles (two doses), mumps (two doses) and rubella (two doses) by submitting an Immunization Certificate to the Hartshorn Health Service prior to arrival at school. Additional information concerning immunizations should be directed to Colorado State University, Hartshorn Health Service, Immunizations, Fort Collins, Colorado, 80523. Telephone: (970) 491-6548. Fax: (970) 491-0268.

STUDENTS' EDUCATIONAL RECORDS

Students have certain rights concerning their "education records" under the Family Education Rights and Privacy Act, as amended, 20 U.S. 1232g et.seq. (FERPA).

These include:

1. The right to inspect and review the student's educational records within 45 days of the day the University receives a request for access.

Students should submit to the Office of Enrollment Services, or in the case of graduate studies, to the Graduate School, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

All enrolled and former students may have access to their educational records maintained within the University. Those individuals and agencies having access to a student's records include "school officials," defined below, with legitimate educational interests; parents claiming a student as a dependent on their federal income tax; scholarship and other financial aid organizations supporting the student; organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, student aid programs, or to improve instruction; organizations carrying out accrediting functions of programs offered by the University; appropriate person(s) in an emergency; and any party designated by judicial order or subpoena, provided that, except for subpoenas and order issued for law enforcement purposes, the University first notifies the student of the order or subpoena. Any other individual or organization must have a student's written consent to view or have access to the educational record.

A student may receive one copy of each item of information contained in the educational record at a cost of \$.25 per page.

2. The right to request the amendment of the student's educational records that the student believes are inaccurate or misleading.

Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosure of personally identifiable information contained in the student's educational records, except that FERPA authorizes disclosure without consent.

An exception exists for public release or "directory information" unless the student has placed a written request that such information be withheld in the Office of Records and Registration by the end of the second week of classes. Colorado State defines "directory information" as a student's name, current mailing and e-mail address, telephone listing, major field of study, class, dates of attendance, anticipated date/term of graduation

and expected award(s), participation in officially recognized activities and sports, weight and height of members of athletic teams, and honors and degrees awarded.

Another exception allows disclosure of information about the student to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the governing board of the University; or a student serving on an official committee, or in a volunteer capacity, such as a peer mentor or member of a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. Such officials have legitimate education interests when they need to review a student's educational records to fulfill their responsibilities to the University.

Furthermore, the University discloses students' educational records without consent, upon request, to officials of other schools in which a students seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the university to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy compliance Office, U.S. Department of Education, 400 Maryland Ave. SW, Washington, DC 20202-4605.

ALL-UNIVERSITY COMPOSITION AND MATHEMATICS REQUIREMENTS

All undergraduate students pursuing degrees at Colorado State must complete the all-University composition (three credits) and mathematics (three credits) requirements within the first 60 semester credits passed, including any transferred to the University. Students (except first semester transfer and readmitted students) who have earned more Colorado State and transfer semester credits and who have not met this requirement must enroll in a course that will fulfill this requirement in order to have a hold lifted from his/her registration. If a students drops or withdraws from the course or does not earn a passing grade, the grade of record will become an "F." This grade of "F" will be included in the calculation of both the semester GPA and the cumulative GPA as a consequence of not completing the 6-credit completion requirement as defined by this policy. A transfer or readmitted student will be allowed the initial period of enrollment before this restriction is imposed.



Registration Guide

The following directions are intended to assist you in registration for Fall Semester 2006.

ADVISER

Contact your adviser to select your courses and to receive your Schedule Manager for Advising and Registration by Technology (SMART) form. This contains registration information including your beginning registration system access time, advising code if applicable, registration holds, etc.

eID

Your eidentity (eID) is to be used for the duration of your enrollment at Colorado State. Your eID (eName and ePassword) is required for access to the registration/grades system and RAMweb. It provides security to your registration records, so do not share with others. If you believe it has been compromised, you may change your ePassword at www.colostate.edu and click on Students/RAMweb. Then click on Login Help/Forgotten ePassword and follow the directions.

ADVISING CODE

If a department requires its students to see an adviser before commencing registration, a four-digit Advising Code number will be assigned. This number will change each term that a department requires students to consult with an adviser. The code is printed on the SMART form and is also available from your adviser/department.

HOLDS

HOLDS (financial, scholastic, etc.) may be placed on your registration by academic or administrative offices to prevent your use of the registration system, except to drop courses. Contact the offices involved to clear these HOLDS before any deadlines.

RAMWEB

To register on-line via RAMweb, select the Registration link.

You may re-enter the system to change or add to your previous requests. On-screen instructions guide you in each situation. Note the times that the registration system is available each day.

STUDENT OPTION PASS/FAIL OR AUDIT GRADING

If you wish to select pass/fail grading for a student option pass/fail graded course or audit grading, complete the Student Option Pass/Fail or Audit Form found on-line, obtain the necessary approval signatures, and submit the form to the Records and Registration Office in 100 Administration Annex on or before September 6. This must be done after you register for the course involved.

ADDRESS

It is important to maintain a current mailing address with the University. Registration information, bills, grade reports, and other important information is sent to this address (an optional billing address is available to send bills to another address). To change your mailing or billing address, access RamWeb. The University also requires that each enrolled student provide an email address. Students may use either the email service of their choice or the free email service at the University provided through Holly/Lamar/Simla and some colleges.

If you have any questions, please contact the Records and Registration Office in 100 Administration Annex or call (970) 491-7148.

VARIABLE CREDITS

Requests for courses offered for variable credit (course suffix ends with "V") will initiate a registration system request for the number of credits for which you wish to register. Enter the desired number of credits.

MAXIMUM CREDIT LOADS

The registration system does not accept registrations for a credit overload. Maximum credit loads follow:

Student's Level	Credits
Professional (DVMs)	26
Graduate	15
Undergraduate	18

A credit overload approval form must be completed and returned to the Records and Registration Office in 100 Administration Annex on or before September 6.

FULL-TIME/HALF-TIME ENROLLMENT STATUS

Enrollment status (full-time, half-time) is determined by the number of credits which you have completed or are pursuing for the term in which the certification is requested. Courses from which you have withdrawn or you are auditing are not included. The following schedule for enrollment status differs from the full-time/part-time schedule for tuition and fees. Credit requirements are as follows:

Fall/Spring Semesters:

Undergraduates	
Full-time	12 or more credits
Part-time	6-11 credits
Graduates	
Full-time	9 or more credits
Part-time	5-8 credits

TUITION AND FEES

A statement reflecting assessed tuition and fees is mailed to you as a result of your registration. Payment deadlines will be included and late payment penalties assessed for late payment. *Registrations will not be canceled as a result of late or nonpayment.*

CANCELLATION/WITHDRAWAL

University withdrawal (to drop all courses and leave the University) is different from dropping one or more courses. If the first day of the semester has not yet begun, students may cancel their course schedule through RAMweb without any charge. Once classes have started, students who are planning to drop all courses and leave the University for any reason during the term must contact the Center for Advising and Student Achievement (CASA), 202 Aylesworth Hall NE, prior to their departure to complete the withdrawal process. Unless this procedure is followed, students are not eligible for an adjustment (if appropriate) of tuition and fees and will receive failing grades in all courses.

Registration Worksheet

(Complete this form before accessing the Registration link in RAMweb by accessing the schedule and selecting appropriate courses and sections.)

1. After the registration period begins, register on-line via RAMweb, select the Registration link.
2. Enter your eID address.
3. Enter your eID password.
4. Select appropriate student level.
5. Select appropriate term – Fall.
6. Enter your four-digit advising code (on SMART form) if asked for it.
7. The first time each term you access registration you will be requested to provide information regarding: Marital Status, Expected term of graduation, and Health Insurance.
8. Select the appropriate action.
9. Enter the Section ID number for each course requested (one course at a time).

	Section ID Number	Course Number	Section Number	Credits	Meeting Times
a)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	_____	_____	_____
b)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	_____	_____	_____
c)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	_____	_____	_____
d)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	_____	_____	_____
e)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	_____	_____	_____
f)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	_____	_____	_____
g)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	_____	_____	_____
h)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	_____	_____	_____
i)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	_____	_____	_____	_____
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